

17 May 04

All Potential Offerors:

This solicitation is available for on-line and download.

If you choose to offer on this solicitation, the electronic file for past performance, pricing proposal and supplemental pricing worksheets required for your offer will be emailed to you upon request. Please contact the following individuals, via email, for copies of those files:

[Acquisitions@nmlc.med.navy.mil](mailto:Acquisitions@nmlc.med.navy.mil) (email shall reference CODES 22N)

The Government prefers requests for this file via email. The offeror is ultimately responsible for the accuracy of an email address. Please include your company's complete business name, address, point of contact and telephone number within your email so that you may be contacted if a transmission problem occurs. One email request will be honored per requesting organization.

If you have not received this file within 72 hours of your email request (weekends included), please contact the individual listed or telephone (301) 619-3016.

**Once this file is sent to you, you must provide a response to the Government's email, within 48 hours (weekends included) via email only stating that you have successfully RECEIVED AND REVIEWED the file and that it is readable and usable. Your lack of an email response or your failure to categorically state, "I/We have received and reviewed the electronic file and it is readable and usable" may preclude your receipt of subsequent copies of amendments to the solicitation. These amendments, if issued, may cause your proposal content to change, may clarify solicitation language and/or may accelerate or delay required submission dates.**

Once you have acknowledged receipt of the electronic file, any/all amendments to the solicitation will also be emailed to you.

Changes to email addresses should be sent to the email addresses above. However, do not send offeror's questions regarding the language, Government's intent, or clarification to the email address above. This address is a clearinghouse for sending electronic file only and **will not** respond to offeror's questions. Offeror's questions should be addressed to the individual listed in the on-line solicitation, in Section L, paragraph titled "Technical Questions."

Contracting Officer  
Naval Medical Logistics Command  
1681 Nelson Street  
Fort Detrick, Md 21702-9203

<b>INFORMATION TO OFFERORS OR QUOTERS</b> <b>SECTION A - COVER SHEET</b>		1. SOLICITATION NUMBER  N62645-04-R-0012	2. <i>(X one)</i> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"></td> <td>a. SEALED BID</td> </tr> <tr> <td style="text-align: center;">X</td> <td>b. NEGOTIATED <i>(RFP)</i></td> </tr> <tr> <td></td> <td>c. NEGOTIATED <i>(RFQ)</i></td> </tr> </table>		a. SEALED BID	X	b. NEGOTIATED <i>(RFP)</i>		c. NEGOTIATED <i>(RFQ)</i>
	a. SEALED BID								
X	b. NEGOTIATED <i>(RFP)</i>								
	c. NEGOTIATED <i>(RFQ)</i>								

**INSTRUCTIONS**

NOTE THE AFFIRMATIVE ACTION REQUIREMENT OF THE EQUAL OPPORTUNITY CLAUSE WHICH MAY APPLY TO THE CONTRACT RESULTING FROM THIS SOLICITATION.

You are cautioned to note the "Certification of Non-Segregated Facilities" in the solicitation. Failure to agree to the certification will render your reply nonresponsive to the terms of solicitations involving awards of contracts exceeding \$25,000 which are not exempt from the provisions of the Equal Opportunity clause.

"Fill-ins" are provided on the face and reverse of Standard Form 18 and Parts I and IV of Standard Form 33, or other solicitation documents and Sections of Table of Contents in this solicitation and should be examined for applicability.

See the provision of this solicitation entitled either "Late Bids, Modifications of Bids or Withdrawal of Bids" or "Late Proposals, Modifications of Proposals and Withdrawals of Proposals."

When submitting your reply, the envelope used must be plainly marked with the Solicitation Number, as shown above and the date and local time set forth for bid opening or receipt of proposals in the solicitation document.

If NO RESPONSE is to be submitted, detach this sheet from the solicitation, complete the information requested on reverse, fold, affix postage, and mail. NO ENVELOPE IS NECESSARY.

Replies must set forth full, accurate, and complete information as required by this solicitation *(including attachments)*. The penalty for making false statements is prescribed in 18 U.S.C. 1001.

3. ISSUING OFFICE *(Complete mailing address, including ZIP Code)*  
 NAVAL MEDICAL LOGISTICS COMMAND  
 1681 NELSON STREET  
 FORT DETRICK, MD 21702-9203

4. ITEMS TO BE PURCHASED *(Brief description)*  
 RADIOLOGY SUPPORT SERVICES FOR NAVAL MEDICAL CENTER, PORTSMOUTH, VA

5. PROCUREMENT INFORMATION *(X and complete as applicable)*

	a. THIS PROCUREMENT IS UNRESTRICTED			
X	b. THIS PROCUREMENT IS A <u>100</u> % SET-ASIDE FOR ONE OF THE FOLLOWING <i>(X one)</i> . <i>(See Section I of the Table of Contents in this solicitation for details of the set-aside.)</i>			
X	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">(1) Small Business</td> <td style="width: 33%;">(2) Labor Surplus Area Concerns</td> <td style="width: 33%;">(3) Combined Small Business/Labor Area Concerns</td> </tr> </table>	(1) Small Business	(2) Labor Surplus Area Concerns	(3) Combined Small Business/Labor Area Concerns
(1) Small Business	(2) Labor Surplus Area Concerns	(3) Combined Small Business/Labor Area Concerns		

6. ADDITIONAL INFORMATION  
 SINGLE AWARD: NMLC intends to award a single indefinite delivery, indefinite quantity personal services contract as a result of this solicitation. Offerors MUST propose for the prices CLINS 0001 through 0022.  
 NOTE: Please see cover letter for further instructions on the requirement for electronic proposal submission.  
 NOTE: Before submitting a proposal in response to this solicitation, a prospective offeror is encouraged to investigate the potential tax consequences should they elect to perform the resulting contract by using subcontractors in lieu of individuals carried by their payrolls. Under the RFP the Navy does not dictate whether the individual healthcare workers provided would be classified by the successful offeror as an "independent contractor" or an "employee" for federal tax purposes. This determination shall be made solely by the offeror. If subsequent to award, the successful offeror's determination is challenged this shall be a matter to be resolved between the offeror and the Internal Revenue Service (IRS). The Navy will not consider favorably any request for equitable adjustments to the contract based upon the successful offeror's receipt of an adverse action by the IRS. This is a 100% small business set-aside.  
 FAR 52.232-18 AVAILABILITY OF FUNDS (Apr 1984) Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.  
 NOTE: The blank space contained in Block 12 of the SF33 should read 120 calendar days.  
 NAICS FOR THIS ACTION IS 622110, \$29 MILLION

7. POINT OF CONTACT FOR INFORMATION
 

a. NAME <i>(Last, First, Middle Initial)</i> CODE 02	b. ADDRESS <i>(Include Zip Code)</i> NAVAL MEDICAL LOGISTICS COMMAND, CODE 02, 1681 NELSON STREET, FT DETRICK, MD 21702-9203
c. TELEPHONE NUMBER <i>(Include Area Code and Extension) (NO COLLECT CALLS)</i>	

8. REASONS FOR NO RESPONSE <i>(X all that apply)</i>					
<input type="checkbox"/>	a. CANNOT COMPLY WITH SPECIFICATIONS		<input type="checkbox"/>	b. CANNOT MEET DELIVERY REQUIREMENT	
<input type="checkbox"/>	c. UNABLE TO IDENTIFY THE ITEM(S)		<input type="checkbox"/>	d. DO NOT REGULARLY MANUFACTURE OR SELL THE TYPE OF ITEMS INVOLVED	
<input type="checkbox"/>	e. OTHER <i>(Specify)</i>				
9. MAILING LIST INFORMATION <i>(X one)</i>					
<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	WE DESIRE TO BE RETAINED ON THE MAILING LIST FOR FUTURE PROCUREMENT OF THE TYPE OF TIME(S) INVOLVED.	
10. RESPONDING FIRM					
a. COMPANY NAME			b. ADDRESS <i>(Include Zip Code)</i>		
c. ACTION OFFICER					
(1) Typed or Printed Name <i>(Last, First, Middle Initial)</i>		(2) Title		(3) Signature	
(4) Date Signed <i>(YYMMDD)</i>					

DD FORM 1707 REVERSE, MAR 90

FOLD

FOLD

FOLD

FOLD

FROM

AFFIX  
STAMP  
HERE

SOLICITATION NUMBER	
N62645-04-R-0012	
DATE (YYMMDD)	LOCAL TIME
04/06/07	2 P.M.

TO

<b>SOLICITATION, OFFER AND AWARD</b>				1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING		PAGE 1 OF 177 PAGES		
2. CONTRACT NO.		3. SOLICITATION NO. N62645-04-R-0012		4. TYPE OF SOLICITATION [ ] SEALED BID (IFB) [X] NEGOTIATED (RFP)		5. DATE ISSUED 05 May 2004		6. REQUISITION/PURCHASE NO.		
7. ISSUED BY NAVAL MEDICAL LOGISTICS COMMAND 1681 NELSON STREET FORT DETRICK MD 21702-9203  TEL: FAX:				CODE N62645		8. ADDRESS OFFER TO (If other than Item 7)  See Item 7  TEL: FAX:				
NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".										
<b>SOLICITATION</b>										
9. Sealed offers in original and <u>1</u> copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in _____ until <u>02:00 PM</u> local time <u>17 Jun 2004</u> (Hour) (Date)										
CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.										
10. FOR INFORMATION CALL:		A. NAME CODE 02		B. TELEPHONE (Include area code) (NO COLLECT CALLS)				C. E-MAIL ADDRESS Acquisitions@nmlc.med.navy.mil		
<b>11. TABLE OF CONTENTS</b>										
(X)	SEC.	DESCRIPTION			PAGE(S)	(X)	SEC.	DESCRIPTION		
<b>PART I - THE SCHEDULE</b>					<b>PART II - CONTRACT CLAUSES</b>					
X	A	SOLICITATION/ CONTRACT FORM			1 - 3	X	I	CONTRACT CLAUSES		
X	B	SUPPLIES OR SERVICES AND PRICES/ COSTS			4 - 95	<b>PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS</b>				
X	C	DESCRIPTION/ SPECS./ WORK STATEMENT			96 - 113	X	J	LIST OF ATTACHMENTS		
	D	PACKAGING AND MARKING				<b>PART IV - REPRESENTATIONS AND INSTRUCTIONS</b>				
X	E	INSPECTION AND ACCEPTANCE			114 - 118	X	K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS		
X	F	DELIVERIES OR PERFORMANCE			119 - 131	X	L	INSTRS., CONDS., AND NOTICES TO OFFERORS		
X	G	CONTRACT ADMINISTRATION DATA			132 - 135	X	M	EVALUATION FACTORS FOR AWARD		
X	H	SPECIAL CONTRACT REQUIREMENTS			136 - 140					
<b>OFFER (Must be fully completed by offeror)</b>										
NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.										
12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.										
13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)										
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):					AMENDMENT NO.		DATE		AMENDMENT NO.	
15A. NAME AND ADDRESS OF OFFEROR		CODE		FACILITY		16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)				
15B. TELEPHONE NO (Include area code)		<input type="checkbox"/>		15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.		17. SIGNATURE		18. OFFER DATE		
<b>AWARD (To be completed by Government)</b>										
19. ACCEPTED AS TO ITEMS NUMBERED				20. AMOUNT		21. ACCOUNTING AND APPROPRIATION				
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)( ) <input type="checkbox"/> 41 U.S.C. 253(c)( )						23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)		ITEM		
24. ADMINISTERED BY (If other than Item 7)				CODE		25. PAYMENT WILL BE MADE BY CODE				
26. NAME OF CONTRACTING OFFICER (Type or print)  TEL: EMAIL:						27. UNITED STATES OF AMERICA  (Signature of Contracting Officer)		28. AWARD DATE		
IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.										

## Section A - Solicitation/Contract Form

SECTION A

DUNS:

CAGE:

TIN:

NAPS 5232.903, PROMPT PAYMENT

For Prompt Payment purposes, this contract is subject to the 7 calendar day constructive acceptance period.

1. The Contractor shall, in accordance with the terms and conditions set forth herein, furnish qualified health care workers in accordance with Section C, Statement of Work, and Section H, paragraph 7 and Attachments 001 through 006, and through individual Task Orders for these services. All health care workers providing services under this contract and its Task Orders shall be pre-approved by the Contracting Officer.

The Contractor shall be a medical group, preferred provider organization or other existing medical service entity (for example, an association that is hospital based and whose members are employees of that hospital) that has the experience and capacity for the requirements contained in Contract Line Item Numbers CLIN's 0001 through CLIN 0011 and CLIN's 0012 through CLIN 0055.

2. This solicitation is intended to result in a single indefinite-delivery/indefinite-quantity (IDIQ) contract. Task Orders will be placed under this contract on a firm fixed price basis.

3. The following activity is solely authorized to issue Task Orders:

Naval Medical Logistics Command  
Acquisition Management Directorate, Code 02  
1681 Nelson Street  
Fort Detrick MD 21702-9203

The Government reserves the right to add other ordering activities during the term of this contract. If other ordering activities are added, these actions will be contained in modification issued by the Contracting Officer.

4. The Contracting Officer will place task Orders through the use of a DD Form 1155 signed by the Contracting Officer. Task Orders will be executed in writing by the Contracting Officer and transmitted either via mail, facsimile or electronically via e-mail. If the order is transmitted via e-mail, the contractor shall acknowledge receipt of e-mail.

5. Each Task Order will contain at a minimum the following information:

- a) The date of order
- b) Contract number and order number
- c) Description of services (labor category, place of performance, part or full time, quantity required, minimum qualifications required)
- d) The unit price
- e) The period of performance
- f) Accounting and appropriation data
- g) Payment office address
- h) Any other pertinent data
- i) Invoicing and Acceptance instructions; and
- j) The name of the Contracting Officer's Representative (COR).

6. The primary place of performance for services under this contract will be Naval Medical Center , Portsmouth 620 John Paul Jones Circle, Portsmouth, VA 23708-2197

7. Minimum and maximum quantities

The total minimum quantity for this procurement are CLIN's/SLIN's 0001 through CLIN 0011 for the period 01 October 1, 2004 through 30 September 2005. A Task Order for the minimum quantity will be issued concurrent with the award of the contract.

The total maximum quantity for this procurement are CLIN's/SLIN's 0012 through CLIN's/SLIN's 0055.

8. Reserved.

9. Task Orders will be funded by annual appropriations. The period of performance of any Task Order shall be 12 months or less in duration.

10. Contract Line Item Numbers (CLIN) 0001 through 0011 represent the total minimum quantity for this procurement. Each CLIN represents one category of health care worker. The unit price is stated in months or hours as identified in the CLIN.

11. Prices for all CLINs will be determined at time of award. The minimum quantity under CLINs 0001 through 0011 will be ordered at the stated price at time of award. The proposed unit prices for the On-call SLIN's represent fixed prices for provision of services, if ordered, exceeding the minimum quantities.

Section B - Supplies or Services and Prices

CLASSIFICATION:

Radiology support services – Naval Medical Center Portsmouth, VA

Base Period – Period of Performance: 1 October 2004 through 30 September 2005

The following CLIN's/SLIN's (sub-contract line item numbers) 0001 - 0011 represents minimum quantities required under the base period of performance as follows:

The following CLIN's/SLIN's 0012 - 0055 represents maximum quantities which may or may not be utilized for the period 1 October 2004 through the end of the contract period, estimated at 30 September 2009.

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	Radiology Registered Nurses FFP The offeror agrees to perform, on behalf of the government, the duties of Radiology Registered Nurse at Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0700 - 1530) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002	Magnetic Resonance Imaging (MRI) Tech. FFP The offeror agrees to perform, on behalf of the Government, the duties of Magnetic Resonance Imaging Tech. at Naval Medical Center Portsmouth Services IAW Section C. 1 Oct 2004 - 30 Sept 2005	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002AA	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0630 -1500) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	8,032	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002AB	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002AC	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2300-0700) (Minumum Requirement) 1 Oct 2004 - 30 Sept 2005	4,160	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002AD	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. On-Call Services 1 Oct 2004 - 30 Sept 2005	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003	Computed Tomography (CT) FFP The offer agrees to perform, on behalf of the Gouvernement, the duties of CT Technologist at Naval Medical Center Portsmouth IAW Section C. 1 Oct 2004 - 30 Sept 2005	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003AA	CT Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0630 -1500) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	6,827	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003AB	CT Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003AC	CT Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003AD	CT Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. On-Call Services 1 Oct 2004 - 30 Sept 2005	200	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004	Vascular Angiography (Angio) FFP The offeror agrees to perform, on behalf of the Government, the duties of Vascular Angiography Technologist at Naval Medical Center Portsmouth IAW Section C. 1 Oct 2004 - 30 Sept 2005	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004AA	Vascular/Angiography Technologist (Angio) FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0730 -1600) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004AB	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Angio Tech On-call Service 1 Oct 2004 - 30 Sept 2005	204	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005	Ultrasound (U/S) Technologist FFP The offeror agrees to perform, on behalf of the Governmen, the duties of Ultrasound Technologist at Naval Medical Center Portsmouth Services IAW Section C. 1 Oct 2004 - 30 Sept 2005	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005AA	U/S Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0630 -1500) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	11,638	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005AB	U/S Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005AC	U/S Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005AD	U/S Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. On-Call Services 1 Oct 2004 - 30 Sept 2005	2,160	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0006	Mammography Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Mammography Technologist at Naval Medical Center Portsmouth IAW Section C. Day Shift (0730-1600) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	5,622	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0007	Nuclear Medicine (Nuc Med) Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Nucleart Medicine Technologist at Naval Medical Center Portsmouth IAW Section C. 1Oct 2004 - 30 Sept 2005	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0007AA	Nuc Med FFP Naval Medical Center Portsmouth Technologist Services IAW Section C. Day Shift (0730 -1600) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	4,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0007AB	Nuc Med FFP Naval Medical Center Portsmouth Technologist Services IAW Section C. Nuc Med Tech On-call Service 1 Oct 2004 - 30 Sept 2005	1,500	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0008	Diagnostic Radiologist (Rad) Tech. FFP The offeror agrees to perform, on behalf of the Government, the duties of Diagnostic Radiologist Technologist at Naval Medical Center Portsmouth IAW Section C. Day Shift (0730 - 1600 or 0900 - 1730) (Minimum Requirement 1Oct 2004 - 30 Sept 2005	18,072	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0009	Medical Dosimetrist Services FFP The offeror agrees to perform, on behalf of the Government, the duties of Medical Dosimetrist Services at Naval Medical Center Portsmouth IAW Section C. Day Shift (0700 - 1530) (Minimum Requirement 1Oct 2004 - 30 Sept 2005	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0010	Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government, the duties of Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. Da Shift (0700-1530) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0011	Chief Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government, the duties of Chief Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. Day shift (0700-1530) (Minimum Requirement) 1 Oct 2004 - 30 Sept 2005	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0012 OPTION	Radiology Registered Nurse FFP The offeror agrees to perform, on behalf of the Government, the duties of Radiology Registered Nurse at Naval Medical Center Portsmouth Services IAW Section C. (1 Oct 2005 - 30 Sept 2006	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0012AA OPTION	Radiology RN FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0700 -1530) (1 Oct 2005 - 30 Sept 2006 Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0012AB OPTION	Radiology RN FFP Naval Medical Center Portsmouth Radiology RN On-call Service (1 Oct 2005 - 30 Sept 2006)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0013 OPTION	MRI Technologist. FFP The offeror agrees to perform, on behalf of the Government, the duties of MRI Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0013AA OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift 0630-1500) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	8,032	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0013AB OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (1 Sept 2005 - 30 Sept 2006) Mimimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0013AC OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	4,160	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0013AD OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. On-Call Services (1 Oct 2005 - 30 Sept 2006)	100	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0014 OPTION	CT Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of CT Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0014AA OPTION	CT Technologist FFP CT Technologist Naval Medical Center Portsmouth IAW Section C. Day Shift (0630 -1500) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	6,827	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0014AB OPTION	CT Technologist FFP CT Technologist Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (1 Oct 2005 - 30 Sept 2006) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0014AC OPTION	CT Technologist FFP CT Technologist Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (1 Oct 2005 - 30 Sept 2006) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0014AD OPTION	CT Technologist FFP CT Technologist Services Naval Medical Center Portsmouth IAW Section C. On-Call Services (1 Oct 2005 - 30 Sept 2006)	200	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0015 OPTION	Angio Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Vascular AngiographyTechnologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0015AA OPTION	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0730 -1600) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0015AB OPTION	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Angio Tech On-call Service (1 Oct 2005 - 30 Sept 2006)	204	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0016 OPTION	Ultrasound (U/S) Technologist FFP The offeror agrees to perform on behalf of the Government, the duties of Ultrasound Technologist at Naval Medical Center Portsmouth Services IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0016AA OPTION	U/S Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0630 -1500) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	11,638	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0016AB OPTION	U/S Technologist FFP Ultrasound Services Naval Medical Center Portsmouth IAW Section C. Evening Shift (1430-2300) (1 Oct 2005 - 30 Sept 2006) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0016AC OPTION	U/S Technologist FFP UltrasoundServices Naval Medical Center Portsmouth IAW Section C. Night Shift (2230-0700) (1 Oct 2005 - 30 Sept 2006) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0016AD OPTION	U/S Technologist FFP U/S Tech Naval Medical Center Portsmouth On-Call Services (1 Oct 2005 - 30 Sept 2006)	2,160	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0017 OPTION	Mammo Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Mammography Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0017AA OPTION	Mammo Technologist FFP Naval Medical Center Portsmouth IAW Section C. Day Shift (0730 -1600) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	5,622	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0017AB OPTION	Mammo Technologist FFP Naval medical center Portsmouth Services IAW Section C. Mammo Tech On-call Service (1 Oct 2005 - 30 Sept 2006)	100	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0018 OPTION	Nuc Med Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Nuclear Medicine Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0018AA OPTION	Nuc Med FFP Naval Medical Center Portsmouth Day Shift (0730 -1600) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	4,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0018AB OPTION	Nuc Med FFP Naval Medical Center Portsmouth Nuc Med Tech On-call Service (1 Oct 2005 - 30 Sept 2006)	1,500	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0019 OPTION	Rad Technologist FFP The offer agrees to perform, on behalf of the Government, the duties of Diagnostic Radiogist Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0019AA OPTION	Rad Technologist FFP Naval Medical Center Portsmouth Day Shift (0730 -1600 or 0900-1730) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	18,072	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0019AB OPTION	Rad Technologist FFP Naval Medical Center Portsmouth Daignostic Radiologist On-call Services (1 Oct 2005 - 30 Sept 2006)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0020 OPTION	Medical Dosimetrist Services FFP The offeror agrees to perform, on behalf of the Government the duties of Medical Dosimetrist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0020AA OPTION	Medical Dosimetrist Services FFP Naval Medical Center Portsmouth Day Shift (0700 -1530) (1 Oct 2005 - 30 Sept 2006) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0020AB OPTION	Medical Dosimetrist Services FFP Medical Dosimetrist Services Naval Medical Center Portsmouth On-call Service (1 Oct 2005 - 30 Sept 2006)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0021 OPTION	Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government the duties of Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0021AA OPTION	Radiation Therapy Technologist FFP Naval Medical Center Portsmouth Day Shift t (0700 -1530) (1 Oct 2005 - 30 Sept 2006) Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0021AB OPTION	Radiation Therapy Technologist FFP Radiation TherapyTechnologist Naval Medical Center Portsmouth On-call Service (1 Oct 2005 - 30 Sept 2006)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0022 OPTION	Chief Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government, the duties of Chief Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2005 - 30 Sept 2006)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0022AA OPTION	Radiation Therapist FFP Naval Medical Center Portsmouth Day Shift (0700 -1530) (1 Oct 2005 - 30 Sept 2006) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0022AB OPTION	Chief Radiation Therapist FFP Chief Radiation TherapyTechnologist Naval Medical Center Portsmouth On-call Service (1 Oct 2005 - 30 Sept 2006)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0023 OPTION	Radiology Registered Nurse FFP The offeror agrees to perform, on behalf of the Government, the duties of Radiology Registered Nurse at Naval Medical Center Portsmouth Services IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0023AA OPTION	Radiology RN FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0700 -1530) (1 Oct 2006 - 30 Sept 2007 Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0023AB OPTION	Radiology RN FFP Naval Medical Center Portsmouth Radiology RN On-call Service (1 Oct 2006 - 30 Sept 2007	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0024 OPTION	MRI Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of MRI Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0024AA OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift 0630-1500) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	8,032	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0024AB OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (1 Sept 2006 - 30 Sept 2007) Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0024AC OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	4,160	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0024AD OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. On-Call Services (1 Oct 2006 - 30 Sept 2007)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0025 OPTION	CT Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of CT Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0025AA OPTION	CT Technologist FFP Naval Medical Center Portsmouth IAW Section C. Day Shift (0630 -1500) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	6,827	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0025AB OPTION	CT Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (1 Oct 2006 - 30 Sept 2007) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0025AC OPTION	CT Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (1 Oct 2006 - 30 Sept 2007) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0025AD OPTION	CT Technologist FFP CT Technologist Services Naval Medical Center Portsmouth IAW Section C. On-Call Services (1 Oct 2006 - 30 Sept 2007)	200	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0026 OPTION	Angio Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Vascular Angiography Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0026AA OPTION	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0730 -1600) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0026AB OPTION	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Angio Tech On-call Service (1 Oct 2006 - 30 Sept 2007)	204	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0027 OPTION	U/S Technologist FFP The offeror agrees to perform on behalf of the Government, the duties of Ultrasound Technologist at Naval Medical Center Portsmouth Services IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0027AA OPTION	U/S Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0630 -1500) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	11,638	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0027AB OPTION	U/S Technologist FFP Ultrasound Services Naval Medical Center Portsmouth IAW Section C. Evening Shift (1430-2300) (1 Oct 2006 - 30 Sept 2007) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0027AC OPTION	U/S Technologist FFP Ultrasound Services Naval Medical Center Portsmouth IAW Section C. Night Shift (2230-0700) (1 Oct 2006 - 30 Sept 2007) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0027AD OPTION	U/S Technologist FFP U/S Technologist Naval Medical Center Portsmouth On-Call Services (1 Oct 2006 - 30 Sept 2007)	2,160	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0028 OPTION	Mammo Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Mammography Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0028AA OPTION	Mammo Technologist FFP Naval Medical Center Portsmouth IAW Section C. Day Shift (0730 -1600) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	5,622	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0028AB OPTION	Mammo Technologist FFP Naval medical center Portsmouth Services IAW Section C. Mammo Tech On-call Service (1 Oct 2006 - 30 Sept 2007)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0029 OPTION	Nuc Med Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Nuclear Medicine Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0029AA OPTION	Nuc Med FFP Naval Medical Center Portsmouth Day Shift (0730 -1600) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	4,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0029AB OPTION	Nuc Med FFP Naval Medical Center Portsmouth Nuc Med Tech On-call Service (1 Oct 2006 - 30 Sept 2007)	1,500	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0030 OPTION	Rad Technologist FFP The offer agrees to perform, on behalf of the Government, the duties of Diagnostic Radiologist Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0030AA OPTION	Rad Technologist FFP Naval Medical Center Portsmouth Day Shift (0730 -1600 or 0900-1730) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	18,072	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0030AB OPTION	Rad Technologist FFP Naval Medical Center Portsmouth Daignostic Radiologist On-call Services (1 Oct 2006 - 30 Sept 2007)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0031 OPTION	Medical Dosimetrist Services FFP The offeror agrees to perform, on behalf of the Government the duties of Medical Dosimetrist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0031AA OPTION	Medical Dosimetrist Services FFP Naval Medical Center Portsmouth Day Shift (0700 -1530) (1 Oct 2006 - 30 Sept 2007) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0031AB OPTION	Medical Dosimetrist Services FFP Medical Dosimetrist Services Naval Medical Center Portsmouth On-call Service (1 Oct 2006 - 30 Sept 2007)	100	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0032 OPTION	Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government the duties of Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0032AA OPTION	Radiation Therapy Technologist FFP Naval Medical Center Portsmouth Day Shift t (0700 -1530) (1 Oct 2006 - 30 Sept 2007) Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0032AB OPTION	Radiation Therapy Technologist FFP Radiation TherapyTechnologist Naval Medical Center Portsmouth On-call Service (1 Oct 2006 - 30 Sept 2007)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0033 OPTION	Chief Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government, the duties of Chief Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2006 - 30 Sept 2007)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0033AA OPTION	Radiation Therapist FFP Naval Medical Center Portsmouth Day Shift (0700 -1530) (1 Oct 2006 - 30 Sept 2007) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0033AB OPTION	Chief Radiation Therapy Technologist FFP Chief Radiation Therapist Naval Medical Center Portsmouth On-call Service (1 Oct 2006 - 30 Sept 2007)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0034 OPTION	Radiology Registered Nurse FFP The offeror agrees to perform, on behalf of the Government, the duties of Radiology Registered Nurse at Naval Medical Center Portsmouth Services IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0034AA OPTION	Radiology RN FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0700 -1530) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	6,048	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0034AB OPTION	Radiology RN FFP Naval Medical Center Portsmouth Radiology RN On-call Service (1 Oct 2007 - 30 Sept 2008)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0035 OPTION	MRI Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of MRI Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0035AA OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift 0630-1500) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	8,064	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0035AB OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (1 Sept 2007 - 30 Sept 2008) Mimimum 2016 Hours	6,048	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0035AC OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	4,176	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0035AD OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. On-Call Services (1 Oct 2007 - 30 Sept 2008)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0036 OPTION	CT Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of CT Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0036AA OPTION	CT Technologist FFP CT Technologist Services Naval Medical Center Portsmouth IAW Section C. Day Shift (0630 -1500) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	6,855	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0036AB OPTION	CT Technologist FFP CT Technologist Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (1 Oct 2007 - 30 Sept 2008) Minimum 1008 Hours	2,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0036AC OPTION	CT Technologist FFP CT Technologist Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (1 Oct 2007 - 30 Sept 2008) Minimum 1008 Hours	2,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0036AD OPTION	CT Technologist FFP CT Technologist Services Naval Medical Center Portsmouth IAW Section C. On-Call Services (1 Oct 2007 - 30 Sept 2008)	200	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0037 OPTION	Angio Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Vascular Angiography Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0037AA OPTION	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0730 -1600) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	6,048	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0037AB OPTION	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Angio Tech On-call Service (1 Oct 2007 - 30 Sept 2008)	204	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0038 OPTION	U/S Technologist FFP The offeror agrees to perform on behalf of the Government, the duties of Ultrasound Technologist at Naval Medical Center Portsmouth Services IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0038AA OPTION	Ultrasound (U/S) Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0630 -1500) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	11,685	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0038AB OPTION	U/S Technologist FFP Ultrasound Services Naval Medical Center Portsmouth IAW Section C. Evening Shift (1430-2300) (1 Oct 2007 - 30 Sept 2008) Minimum 1008 Hours	2,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0038AC OPTION	Ultrasound (U/S) Technologist FFP UltrasoundServices Naval Medical Center Portsmouth IAW Section C. Night Shift (2230-0700) (1 Oct 2007 - 30 Sept 2008) Minimum 1008 Hours	2,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0038AD OPTION	U/S Technologist FFP U/S Technologist Naval Medical Center Portsmouth On-Call Services (1 Oct 2007 - 30 Sept 2008)	2,160	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0039 OPTION	Mammo Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Mammography Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0039AA OPTION	Mammo Technologist FFP Naval Medical Center Portsmouth IAW Section C. Day Shift (0730 -1600) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	5,695	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0039AB OPTION	Mammo Technologist FFP Naval medical center Portsmouth Services IAW Section C. Mammo Tech On-call Service (1 Oct 2007 - 30 Sept 2008)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0040 OPTION	Nuc Med Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Nuclear Medicine Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0040AA OPTION	Nuc Med FFP Naval Medical Center Portsmouth Day Shift (0730 -1600) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	4,016	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0040AB OPTION	Nuc Med FFP Naval Medical Center Portsmouth Nuc Med Tech On-call Service (1 Oct 2007 - 30 Sept 2008)	1,500	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0041 OPTION	Rad Technologist FFP The offer agrees to perform, on behalf of the Government, the duties of Diagnostic Radiogist Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0041AA OPTION	Rad Technologist FFP Naval Medical Center Portsmouth Day Shift (0730 -1600 or 0900-1730) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	18,144	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0041AB OPTION	Rad Technologist FFP Naval Medical Center Portsmouth Daignostic Radiologist On-call Services (1 Oct 2007 - 30 Sept 2008)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0042 OPTION	Medical Dosimetrist Services FFP The offeror agrees to perform, on behalf of the Government the duties of Medical Dosimetrist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0042AA OPTION	Medical Dosimetrist Services FFP Naval Medical Center Portsmouth Day Shift (0700 -1530) (1 Oct 2007 - 30 Sept 2008) Minimum 1008 Hours	2,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0042AB OPTION	Medical Dosimetrist Services FFP Medical Dosimetrist Services Naval Medical Center Portsmouth On-call Service (1 Oct 2007 - 30 Sept 2008)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0043 OPTION	Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government the duties of Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0043AA OPTION	Radiation Therapy Technologist FFP Naval Medical Center Portsmouth Day Shift t (0700 -1530) (1 Oct 2007 - 30 Sept 2008) Minimum 2016 Hours	8,064	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0043AB OPTION	Radiation Therapy Technologist FFP Radiation TherapyTechnologist Naval Medical Center Portsmouth On-call Service (1 Oct 2007 - 30 Sept 2008)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0044 OPTION	Chief Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government, the duties of Chief Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2007 - 30 Sept 2008)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0044AA OPTION	Radiation Therapist FFP Naval Medical Center Portsmouth Day Shift (0700 -1530) (1 Oct 2007 - 30 Sept 2008) Minimum 1008 Hours	2,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0044AB OPTION	Chief Radiation Therapy Technologist FFP Chief Radiation Therapist Naval Medical Center Portsmouth On-call Service (1 Oct 2007 - 30 Sept 2008)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0045 OPTION	Radiology Registered Nurse FFP The offeror agrees to perform, on behalf of the Government, the duties of Radiology Registered Nurse at Naval Medical Center Portsmouth Services IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0045AA OPTION	Radiology RN FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0700 -1530) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0045AB OPTION	Radiology RN FFP Naval Medical Center Portsmouth Radiology RN On-call Service (1 Oct 2008 - 30 Sept 2009)	100	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0046 OPTION	MRI Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of MRI Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0046AA OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift 0630-1500) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	8,032	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0046AB OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (1 Sept 2008 - 30 Sept 2009) Mimimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0046AC OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (1 Oct 2008 - 30 Sept 2009) Mimimum 2008 Hours	4,160	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0046AD OPTION	MRI Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. On-Call Services (1 Oct 2008 - 30 Sept 2009)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0047 OPTION	CT Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of CT Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0047AA OPTION	CT Technologist FFP CT Technologist Services Naval Medical Center Portsmouth IAW Section C. Day Shift (0630 -1500) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	6,827	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0047AB OPTION	CT Technologist FFP CT Technologist Naval Medical Center Portsmouth Services IAW Section C. Evening Shift (1430-2300) (1 Oct 2008 - 30 Sept 2009) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0047AC OPTION	CT Technologist FFP CT Technologist Naval Medical Center Portsmouth Services IAW Section C. Night Shift (2230-0700) (1 Oct 2008 - 30 Sept 2009) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0047AD OPTION	CT Technologist FFP CT Technologist Services Naval Medical Center Portsmouth IAW Section C. On-Call Services (1 Oct 2008 - 30 Sept 2009)	200	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0048 OPTION	Angio Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Vascular Angiography Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0048AA OPTION	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0730 -1600) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0048AB OPTION	Angio Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Angio Tech On-call Service (1 Oct 2008 - 30 Sept 2009)	240	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0049 OPTION	U/S Technologist FFP The offeror agrees to perform on behalf of the Government, the duties of Ultrasound Technologist at Naval Medical Center Portsmouth Services IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0049AA OPTION	Ultrasound (U/S) Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Day Shift (0630 -1500) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	11,638	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0049AB OPTION	U/S Technologist FFP Ultrasound Services Naval Medical Center Portsmouth IAW Section C. Evening Shift (1430-2300) (1 Oct 2008 - 30 Sept 2009) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0049AC OPTION	Ultrasound (U/S) Technologist FFP UltrasoundServices Naval Medical Center Portsmouth IAW Section C. Night Shift (2230-0700) (1 Oct 2008 - 30 Sept 2009) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0049AD OPTION	U/S Technologist FFP U/S Technologist Naval Medical Center Portsmouth On-Call Services (1 Oct 2008 - 30 Sept 2009)	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0050 OPTION	Mammo Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Mammography Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0050AA OPTION	Mammo Technologist FFP Naval Medical Center Portsmouth IAW Section C. Day Shift (0730 -1600) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	5,622	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0050AB OPTION	Mammo Technologist FFP Naval Medical Center Portsmouth Services IAW Section C. Mammo Tech On-call Service (1 Oct 2008 - 30 Sept 2009)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0051 OPTION	Nuc Med Technologist FFP The offeror agrees to perform, on behalf of the Government, the duties of Nuclear Medicine Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0051AA OPTION	Nuc Med FFP Naval Medical Center Portsmouth Day Shift (0730 -1600) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	4,016	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0051AB OPTION	Nuc Med FFP Naval Medical Center Portsmouth Nuc Med Tech On-call Service (1 Oct 2008 - 30 Sept 2009)	1,500	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0052 OPTION	Rad Technologist FFP The offer agrees to perform, on behalf of the Government, the duties of Diagnostic Radiologist Technologist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0052AA OPTION	Rad Technologist FFP Naval Medical Center Portsmouth Day Shift (0730 -1600 or 0900-1730) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	18,072	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0052AB OPTION	Rad Technologist FFP Naval Medical Center Portsmouth Daignostic Radiologist On-call Services (1 Oct 2008 - 30 Sept 2009)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0053 OPTION	Medical Dosimetrist Services FFP The offeror agrees to perform, on behalf of the Government the duties of Medical Dosimetrist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0053AA OPTION	Medical Dosimetrist Services FFP Naval Medical Center Portsmouth Day Shift (0700 -1530) (1 Oct 2008 - 30 Sept 2009) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0053AB OPTION	Medical Dosimetrist Services FFP Medical Dosimetrist Services Naval Medical Center Portsmouth On-call Service (1 Oct 2008 - 30 Sept 2009)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0054 OPTION	Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government the duties of Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0054AA OPTION	Radiation Therapy Technologist FFP Naval Medical Center Portsmouth Day Shift t (0700 -1530) (1 Oct 2008 - 30 Sept 2009) Minimum 2008 Hours	6,024	Hours		

---

MAX  
NET AMT

FOB: Destination



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0054AB OPTION	Radiation Therapy Technologist FFP Radiation TherapyTechnologist Naval Medical Center Portsmouth On-call Service (1 Oct 2008 - 30 Sept 2009)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0055 OPTION	Chief Radiation Therapist FFP The offeror agrees to perform, on behalf of the Government, the duties of Chief Radiation Therapist at Naval Medical Center Portsmouth IAW Section C. (1 Oct 2008 - 30 Sept 2009)	UNDEFINED	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0055AA OPTION	Radiation Therapist FFP Naval Medical Center Portsmouth Day Shift (0700 -1530) (1 Oct 2008 - 30 Sept 2009) Minimum 1004 Hours	2,008	Hours		

---

MAX  
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0055AB OPTION	Chief Radiation Therapy Technologist FFP Chief Radiation Therapist Naval Medical Center Portsmouth On-call Service (1 Oct 2008 - 30 Sept 2009)	100	Hours		

---

MAX  
NET AMT

FOB: Destination

## Section C - Descriptions and Specifications

### SECTION C

#### SECTION C - DESCRIPTION/SPECIFICATION/WORK STATEMENT

NOTE 1: The use of Commander means: Commanding Officer or other activity head, or a designated representative, e.g., Contracting Officer's Representative (COR) or Department Head, of the activity designated in a particular task order.

NOTE 2: The term contractor means the offeror identified in block 15A of Standard Form 33 and its health care workers who are providing services under task orders placed under the contract.

NOTE 3: The term healthcare worker refers to the individual(s) providing services under this contract.

NOTE 4: The term MTF refers to the Military Treatment Facility or other Federal medical treatment facility at which services are performed.

#### 1. STATEMENT OF WORK

1.1. The contractor shall provide radiology support services in accordance with Section B, including but not limited to, registered nurses, magnetic resonance imaging technologists, computed tomography technologists, ultrasound technologists, vascular (angiography) technologists, mammography technologists, nuclear medicine technologists, diagnostic radiology, dosimetrists, radiation therapists, and chief radiation therapists. The contractor shall provide radiology support services at Naval Medical Center (NAVMEDCEN) Portsmouth, VA (hereafter referred to as "the Medical Treatment Facility" (MTF)).

1.1.1 The contractor shall provide the healthcare personnel in accordance with the terms and conditions of this contract and each task order issued under this contract.

1.1.2 Contractor services shall be provided for the treatment of active duty military personnel, their dependents, eligible DoD civilian employees, and other eligible beneficiaries, designated by the Government.

#### 2. SUITS ARISING OUT OF MEDICAL MALPRACTICE

2.1 The healthcare worker(s) is(are) serving at the MTF under a personal services contract entered into under the authority of section 1091 of Title 10, United States Code. Accordingly, section 1089 of Title 10, United States Code shall apply to personal injury lawsuits filed against the health care worker(s) based on negligent or wrongful acts or omissions incident to performance within the scope of this contract.

2.2 The healthcare worker(s) is not required to maintain medical malpractice liability insurance.

2.3 Health care workers providing services under this contract shall be rendering personal services to the Government and shall be subject to day-to-day supervision and control by Government personnel. Supervision and control is the process by which the individual health care worker receives technical guidance, direction, and approval with regard to a task(s) within the requirements of this contract.

#### 3. SCHEDULES, ABSENCES, AND ON-CALL SERVICES.

3.1. Regular duty hours. Specific hours for each healthcare worker will be specified in each task order. Normally, healthcare workers shall provide services for an 8.5-hour shift and receive an uncompensated 30-minute meal break. The regular duty hours vary per labor category and schedules will be prepared 4 weeks in advance. The healthcare workers shall not normally exceed 80 hours per two-week period. The healthcare workers shall be reimbursed for services as outlined in Section B.

3.2. Federal Holidays. Unless otherwise specified in the task order, the healthcare worker shall not provide services on Federal holidays.

3.3. On-call coverage. Additionally as a part of services, the contractor shall provide on-call technologist coverage in the following subspecialty areas, including, but not limited to, Magnetic Resonance Imaging (MRI), Computed Tomography (CT), ultrasound, and vascular (angiography) technologists. Specific hours for on-call coverage for each healthcare worker will be specified in each task order. The contractor shall be reimbursed for on-call services in accordance with Section B. To facilitate the provision of on-call services, the healthcare worker shall maintain possession of a Government-provided recall-paging device. When paged, the healthcare worker shall phone the MTF within 10 minutes and report to the MTF within 30 minutes.

3.3.1. On-call service requirements are variable and depend on the current level of radiology support staff and their availability to share on-call services. On-call services vary per subspecialty area (e.g., CT technologists: 1 day on-call coverage every 5 - 7 days; ultrasound technologists: 1 week on-call coverage every 4 - 5 weeks; etc.) and are outlined as follows:

3.3.1.1. MRI technologists: Monday through Friday from 2300 to 0700 hours (11:00pm to 7:00am); and Saturdays and Sundays from 2300 to 0700 (11:00pm to 7:00am).

3.3.1.2. CT technologists and Ultrasound technologists: Monday through Friday from 2300 to 0700 hours (11:00pm to 7:00am); and Saturdays and Sundays from 0700 to 0700 hours (7:00am to 7:00am).

3.3.1.3. Vascular (angiography) technologists: Monday through Friday from 1600 to 0700 hours (4:00pm to 7:00am); and Saturdays and Sundays from 0700 to 0700 hours (7:00am to 7:00pm).

3.3.1.4. Nuclear Medicine technologists: Monday through Friday from 1600 to 0700 hours (4:00pm to 7:00am); and Saturdays and Sundays from 0700 to 0700 hours (7:00am to 7:00pm).

3.4. The healthcare worker shall arrive for each scheduled shift in a well rested condition and shall have had at least six hours of rest from all other duties of the professional labor category to which he/she is assigned.

3.5. When required, to ensure completion of services that extend beyond the normal close of business, the healthcare workers shall remain on duty in excess of the scheduled shift. The healthcare workers shall be given an equal amount of compensatory time to be scheduled upon mutual agreement of the healthcare worker and the Department Head.

3.6. The active duty Navy Department Head, Senior Medical Officer, or his/her authorized representative will provide supervision of all activities within the clinic.

3.7. The contractor shall provide coverage of services and there are no provisions for individual leave accrual for the healthcare workers.

3.8. Administrative Leave. For unusual and compelling circumstances (e.g., weather emergencies) in which the Commander either excuses all facility personnel from reporting to work or dismisses all personnel early, the Commander is authorized to grant administrative leave to the healthcare worker. This administrative leave may be compensated leave.

3.9. Furlough. Unless otherwise authorized by a defense appropriations bill, contractors shall not be reimbursed by the Government for services not rendered during a Government furlough. In the event of a Government Furlough, the Commander will determine which contract employees are considered critical and therefore must report to work. Contract employees deemed critical shall be compensated for services rendered during a furlough. All other

contract employees shall be furloughed until the Government shutdown ends or they are notified by the Contracting Officer's Representative that they have become critical employees.

3.10. A healthcare worker with a bona fide medical emergency occurring while on duty or with an on-the-job injury will be provided medical care until the condition is stabilized. The contractor will reimburse the Government for all medical services provided unless the healthcare worker is otherwise entitled to Government medical services.

#### 4. FAILURE AND/OR INABILITY TO PERFORM

4.1. If a healthcare worker is unable to perform duties due to medical or physical disability for more than 13 consecutive days, that individual's performance may be suspended by the Contracting Officer until such medical or physical disability is resolved. If performance is so suspended, no reimbursement shall be made to the contractor for the affected healthcare worker so long as performance is suspended.

4.2. Reserved.

4.3. Any healthcare worker(s) demonstrating impaired judgment, will be removed from providing healthcare services. The Government reserves the right to remove any employee who, in the judgment of a licensed physician, is impaired by drugs or alcohol.

4.4. Any healthcare worker(s) with alcohol or drug abuse problems may be allowed to return to work under the terms of this contract only with prior Government approval.

4.5. This contract is voidable at the option of the Government if the contractor fails to provide the physical certifications as outlined in paragraph C.6.1.6. (This provision is only applicable to those labor categories in the minimum quantities upon initial start up of contract services).

#### 5. GENERAL PROVISIONS FOR HEALTHCARE WORKERS.

5.1. Healthcare workers shall comply with Executive Order 12731, October 17, 1990, (55 Fed. Reg. 42547), Principles of Ethical Conduct for Government Officers and Employees, and shall also comply with Department of Defense (DOD) other government regulations implementing this Executive Order.

5.2. Healthcare workers shall become acquainted with and obey all station regulations, shall perform in a manner to preclude the waste of utilities, and shall not use Government telephones for personal business. All motor vehicles operated on these installations by healthcare workers shall be registered with the base security service according to applicable directives. Eating by healthcare workers is prohibited in patient care areas/clinics and is restricted to designated areas. Smoking is prohibited in all clinic facilities.

5.3. Healthcare worker is NOT prohibited, by reason of employment under this contract, from conducting a private practice or other employment so long as there is no conflict with the performance of duties under this contract. However, such private practice or other such employment shall not be conducted during those hours in which the healthcare worker is required to render services under this contract. Healthcare workers shall make no use of Government facilities or property in connection with such other employment.

5.4. While on duty, healthcare workers shall not advise, recommend, or suggest to individuals authorized to receive services at Government expense that such individuals should receive services from the healthcare worker when they are not on duty, or from a partner or group associated in practice with the contractor, except with the express written consent of the Commander. The contractor shall not bill individuals entitled to those services rendered pursuant to this contract.

5.5. Healthcare workers shall be neat, clean, well groomed, and in appropriate clothing when in patient care and public areas. All clothing shall be free of visible dirt and stains, and shall fit correctly. Fingernails shall be clean

and free from dirt and hair shall be neatly trimmed and combed. Healthcare workers shall display an identification badge, which includes the healthcare worker's full name and professional status (furnished by the Government) on the right breast of the outer clothing. Security badges provided by the Government shall be worn when on duty.

5.6. Healthcare workers shall comply with the HIPAA (Health Insurance Portability and Accountability Act) privacy and security policies of the treatment facility.

5.7. The Contractor shall comply with any and all applicable DoD, BUMED, JCAHO, State and local laws and MTF instructions and policies that may be in effect during the contract performance period.

5.8. Contractor personnel shall be subject to an Automated Data Processing (ADP) background check in accordance with DoD Publication 5200.2-R. Personnel shall be required to complete the paperwork necessary for the Government to complete the background check.

## 6. SPECIFIC QUALIFICATIONS.

6.1. The following outline minimum personnel qualifications required prior to provision of services.

### 6.2. INDIVIDUAL HEALTHCARE WORKERS

#### 6.2.1. Registered Nurse (RN):

6.2.1.1. Graduation from an accredited school of nursing.

6.2.1.2. Possess a current, unrestricted license to practice nursing in any one of the fifty States, the District of Columbia, the Commonwealth of Puerto Rico, Guam or the U.S. Virgin Islands. The contractor is responsible for complying with all applicable state licensing regulations. Contractor nurses shall furnish copies of all State nursing licenses held within the last five years.

6.2.1.3. A minimum of 12 months full-time experience as a Registered Nurse within the last 36 months in a radiology environment of comparable scope to include: assisting with specialized radiology procedures such as mammography needle biopsies; invasive and telemetry patient monitoring, consistent with conscious sedation monitoring; and intensive care life-support.

6.2.1.4. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

#### 6.2.2. Magnetic Resonance Imaging (MRI) Technologists:

6.2.2.1. Graduation from a program for radiologic technologists accredited by either the American Society of Radiologic Technologists (ASRT) or a certificate of completion from an American Medical Association (AMA) approved training Program for Diagnostic Radiologic Technologists.

6.2.2.2. Current certification as a Magnetic Resonance Imaging (MRI) technologist as determined by American Registry of Radiologic Technologists (ARRT).

6.2.2.3. Experience as an MRI technologist of at least 12 continuous months within the preceding 24 months.

6.2.2.4. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience

and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

6.2.3. Computed Tomography (CT) Technologists:

6.2.3.1. Graduation from a program for radiologic technologists accredited by either the American Society of Radiologic Technologists (ASRT) or a certificate of completion from an American Medical Association (AMA)-approved training program for Diagnostic Radiologic Technologists.

6.2.3.2. Current certification as a Computed Tomography (CT) technologist with American Registry of Radiologic Technologists (ARRT).

6.2.3.3. Experience as a Computed Tomography (CT) technologist of at least 12 continuous months within the preceding 24 months.

6.2.3.4. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

6.2.4. Ultrasound Technologists:

6.2.4.1. Graduation from a training program for ultrasound technologists (medical sonographers) that has been accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

6.2.4.2. Current registration as a medical sonographer as determined by the American Registry of Diagnostic and Medical Sonographers (ARDMS).

6.2.4.3. Experience of at least 12 continuous months within the preceding 24 months as a medical sonographer.

6.2.4.4. ARDMS-approved continuing medical education of at least 12 hours within the last 12 months.

6.2.4.5. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

6.2.5. Vascular (Angiography) Technologists:

6.2.5.1. Graduation from a training program for vascular (angiography) technologists that has been accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

6.2.5.2. Current registration as a Radiological Technologist with American Registry of Radiologic Technologists (ARRT).

6.2.5.3. Experience as a vascular (angiography) technologist of at least 18 continuous months within the preceding 36 months.

6.2.5.4. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

#### 6.2.6. Mammography Technologists:

6.2.6.1. Graduation from a program for radiologic technologists accredited by either the American Society of Radiologic Technologists (ASRT) or a certificate of completion from an American Medical Association (AMA)-approved training program for Diagnostic Radiologic Technologists.

6.2.6.3. Current certification as a Mammography Technologist with American Registry of Radiologic Technologists (ARRT).

6.2.6.4. Experience as a Mammography technologist of at least 12 continuous months within the preceding 24 months.

6.2.6.5. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

#### 6.2.7. Nuclear Medicine Technologists:

6.2.7.1. Have graduated from a program for nuclear medicine technologists accredited by either the American Society of Radiologic Technologists (ASRT) or a certificate of completion from an American Medical Association (AMA)-approved training program for Nuclear Medicine Technologists.

6.2.7.2. Possess current certification by the American Registry of Radiologic Technologists (ARRT) as a "Registered" Nuclear Medicine Technologist (designated as RT (NM)); or -

6.2.7.3. Possess current certification by the Nuclear Medicine Technologist Certification Board (NMTCB) as a nuclear medicine technologist.

6.2.7.4. Have experience as a registered Nuclear Medicine Technologist of at least 12 continuous months within the preceding 36 months.

6.2.7.5. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

#### 6.2.8. Diagnostic Radiology Technologists:

6.2.8.1. Graduation from a program for radiologic technologists accredited by either the American Society of Radiologic Technologists (ASRT) or a certificate of completion from an American Medical Association (AMA)-approved training program for Diagnostic Radiologic Technologists.

6.2.8.2. Current registration as a Radiological Technologist with American Registry of Radiologic Technologists (ARRT).

6.2.8.3. Experience as a registered Diagnostic Radiologic Technologist of at least 12 continuous months within the preceding 36 months.

6.2.8.4. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.



#### 6.2.9. Medical Dosimetrists:

6.2.9.1. Successful completion of a program for Medical Dosimetrists accredited by the American Society of Radiologic Technologists (ASRT); or a certificate of completion from American Medical Association (AMA) approved program for medical dosimetrist; or sufficient on-the-job-training (OJT) to meet the certification requirements as determined by the Medical Dosimetrist Certification Board (MDCB).

6.2.9.2. Experience as a registered Medical Dosimetrist of at least 12 continuous months within the preceding 36 months.

6.2.9.3. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor (e.g., practicing Radiation Oncologists, practicing Radiation Physicists, or practicing Chief Radiation Therapists).

#### 6.2.10. Radiation Therapists:

6.2.10.1. Associate's degree or equivalent in Radiologic Technology and Radiation Therapy from a program accredited by Joint Review Commission on Education and Radiologic Technology (JCERT).

6.2.10.2. Certification as a Radiation Therapist as determined by the American Registry of Radiologic Technologists (ARRT).

6.2.10.3. Experience as a Radiation Therapist of at least 12 continuous months within the preceding 36 months.

6.2.10.4. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

#### 6.2.11. Chief Radiation Therapists:

6.2.11.1. Associate's degree or equivalent in Radiologic Technology and Radiation Therapy from a program accredited by Joint Review Commission on Education and Radiologic Technology (JRCERT).

6.2.11.2. Certification as a Radiation Therapist as determined by the American Registry of Radiologic Technologists (ARRT).

6.2.11.3. Supervisory experience as a Chief Radiation Therapist of at least 12 continuous months within the preceding 36 months.

6.2.11.4. Provide two letters of recommendation written within the last two years attesting to the healthcare worker's clinical skills. Recommendation letters shall attest to the quality and quantity of the healthcare worker's experience and shall include the name, title, phone number, date of reference, address and signature of the individual providing the reference. A minimum of one letter shall be from a supervisor.

7. DUTIES. The healthcare worker shall perform a full range of radiology support services for inpatients and outpatients in the Radiology department using government furnished supplies, facilities and equipment within the assigned unit of the MTF. The healthcare worker's productivity is expected to be comparable with that of other individuals performing similar services. The healthcare worker shall perform the following duties:

7.1. GENERAL DUTIES. All healthcare workers shall provide general and administrative duties as follows:

7.1.1. Promote preventive and health maintenance care and positive health behaviors through education and counseling. Demonstrate awareness and sensitivity to patient/significant others' rights, as identified within the institution.

7.1.2. Demonstrate awareness of legal issues in all aspects of patient care and unit function and strive to manage situations in a reduced risk manner. Participate in performance improvement activities.

7.1.3. Demonstrate appropriate delegation of tasks and duties in the direction and coordination of healthcare team members, patient care, and clinic activities.

7.1.4. Provide training and/or direction as applicable to supporting Government employees (i.e., hospital corpsmen, students, etc.) assigned to you during the performance of duties.

7.1.5. Maintain an awareness of responsibility and accountability for own professional practice; participate in continuing education to meet own professional growth.

7.1.6. Attend annual renewal of hospital provided annual training such as family advocacy, disaster training, infection control, sexual harassment, and blood-borne pathogens.

7.1.7. Participate in monthly meetings to review and evaluate the care provided to patients, identify opportunities to improve the care delivered, and recommend corrective action when problems exist. Should a meeting occur outside of the healthcare worker's regular working hours, the healthcare worker shall be required to read and initial the minutes of the meeting.

7.1.8. Participate in the implementation of the Family Advocacy Program as directed. Participation shall include, but not be limited to, appropriate medical examination, documentation, and reporting.

7.1.9. Perform limited administrative duties which include maintaining statistical records of the healthcare worker's workload, operate and manipulate automated systems such as Composite Health Care System (CHCS), and participating in clinical staff quality assurance functions and Process Action Teams, as prescribed by the MTF Commander or his/her authorized representative.

7.1.10. Perform technical duties as appropriate including, but not limited to, aiding in the evaluation and procurement of imaging equipment and software.

7.1.11. Comply with the requirements of the Navy's radiation monitoring program as described in NAVMED P-5055, the Radiation Protection Manual. The Radiation Safety division will supply the worker with a personal dosimeter and the worker will be enrolled in the command radiation protection program. The worker will be notified of their annual radiation exposure levels and anytime their exposure exceeds ---ALARA (as low as reasonably achievable) levels. A copy of NAVMED P-5055 is available on the world wide web at the following address: <http://navalmedicine.med.navy.mil/Files/Media/directives/5055.pdf>

7.2. SPECIFIC DUTIES. The healthcare workers shall provide the following duties specific to their labor category as outlined below:

7.2.1. Registered Nurse (RN):

7.2.1. Perform a full range of professional nursing services to patients within the Radiology Department.

7.2.2. Oversee the administration of oral and intravenous drugs and fluids and assist with invasive procedures.

7.2.4. Coordinate patient/staff education (e.g., intravenous (IV) certifications, infection control, updating clinical manuals, in-service training, patient after-care education, etc.)

7.2.5. Assist in quality assurance and quality improvement program.

7.2.6. Provide physical, nutritional, and psychological support to patients as may be required within Radiology department and serve as a Patient Contact Representative.

7.2.7. Accept verbal and telephone orders from physicians.

7.2.8. Coordinate effective handling of emergencies arising from adverse contrast media reactions (e.g., seizures, cardiac arrests, etc.)

7.2.2. Magnetic Resonance Imaging (MRI) Technologists:

7.2.1. Perform a full range of MRI Technologist procedures per established protocols, on site using Government furnished facilities, equipment, and supplies. Workload includes scheduled and unscheduled requirements for care.

7.2.2. Provide training and direction as applicable to supporting Government employees (i.e. radiologic technologists, hospital corpsmen, and students) assigned to him or her during the performance of clinical procedures. Such direction and interaction will adhere to government and professional clinical standards and accepted protocol. The health care worker performs limited administrative duties, which include maintaining statistical records of his or her clinical workload, participating in education programs, preparing documentation for medical boards, and participating in clinical staff quality assurance functions as prescribed by the Commander.

7.2.3. Explain to the patient the procedure to be performed and answer relevant questions. Provide for the physical and emotional comfort of the patient.

7.2.4. Prepare patients and perform necessary adjustments and patient position as prescribed by the Diagnostic Radiologist or senior MRI Technologist.

7.2.5. Perform daily warm up and quality control checks of MRI equipment in accordance with Medical/Health Physics department or manufacturer protocols.

7.2.6. Perform minor troubleshooting of the MRI scanner as per manufacturer's recommendation and established protocols.

7.2.7. Initiate repair call procedures should the need arise due to equipment malfunction.

7.2.8. Discuss the technical and clinical aspects of the patient's care as related to the patient's MRI scan with the diagnostic radiologists, attending physician, attending nurse or senior MRI technologist.

7.2.9. Provide periodic on-call coverage on a rotating basis with other contractor MRI technologists.

7.2.3. Computed Tomography (CT) Technologists:

7.2.3.1. Perform computerized axial tomography scans of the head body and limbs. Make independent standard examinations, inclusive of arriving/departing patients via automated computer tracking system.

7.2.3.2. Prepare the patient with the required contrast agents; position the patient in the scanning unit; make the exposures necessary for the requested examination per established protocols. Transfer study images to Picture Archiving System (PAC) storage.

7.2.3.4. Provide direct assistance in the performance of invasive or highly sophisticated and complex examinations, requiring dynamic scanning techniques.

7.2.3.5. Evaluate critical and emergency procedures and determine patient priorities to accommodate them.

7.2.3.6. Maintain records of patients treated, examinations performed, scans taken, etc. Maintain permanent records of scans in the appropriate storage medium.

7.2.3.7. Recognize significance of all structures that are visualized on the viewing console at all times and differentiate artifact from normal or pathological process.

7.2.3.8. Provide technical and professional recommendations for diagnostic impressions and findings.

7.2.3.9. Receive and position patients in the CT scanner to ensure correct visualization in the scanner's field of view.

7.2.3.10. Explain procedure to patient and provide humane and appropriate care and communication to alleviate patient's fear of examination.

7.2.3.11. Observe and report any symptoms which have a direct bearing on the patient's condition as a result of adverse reactions to contrast media and inform Radiologist.

7.2.3.12. Recognize need for, and institute necessary emergency measures for emergency situations such as resuscitation in the event of cardiac or respiratory arrest.

7.2.3.13. Provide periodic on-call coverage on a rotating basis with Government CT technologists.

7.2.3.14. Perform daily warm up and quality control checks of ct equipment per manufacturer's and medical and health physics division recommendations.

7.2.3.15. Initiate repair call procedures should the need arise due to equipment malfunction.

#### 7.2.4. Ultrasound Technologists:

7.2.4.1. Receive patients and explain procedures, providing humane and appropriate care and communication to alleviate fear of examination. Correctly position the patient for the examination and make technical adjustments necessary for the required examination. Determine if any special patient preparation is required.

7.2.4.2. Identify abnormalities during the exam and determine need for additional scans of affected area. Recognize normal anatomic variants and determine which other area(s) of the body should be scanned. Also, recognize anatomic changes created by medical and surgical procedures. Use a detailed understanding of diseases of the heart, abdomen, brain, pelvis, thyroid and other areas to accomplish effective ultrasound scanning.

7.2.4.3. Correlate the patient's clinical history with the requested examination to be performed and obtain the results from previous pertinent diagnostic tests to correlate with the ultrasound study.

7.2.4.4. Consult with staff physicians from a variety of specialties such as obstetrics, gynecology, medicine and surgery regarding the patient's pertinent past medical history, preliminary diagnosis, and condition so it correlates with the examination.

7.2.4.5. Advise the radiologist of preliminary results of the examination and provide them with a preliminary diagnosis. Notify radiologist of significant scans requiring immediate attention of visualization when the patient is undergoing an exam.

7.2.4.6. Provide periodic on-call coverage on a rotating basis with Government ultrasound technologists.

7.2.4.7. Maintain and clean ultrasound equipment on a regular basis in accordance with Radiology Department standards.

7.2.4.8. Stock and maintain an adequate level of supplies required for ultrasound examinations. Perform quality control tests daily. Schedule routine maintenance on all equipment and recommend necessary repairs when quality control results indicate degraded image quality.

7.2.4.9. Make minor adjustments on equipment. Differentiate artifacts from normal or pathological processes and recognize electronic equipment limitations. Program the examination equipment, set up the machine and scanning techniques to be employed per established protocols.

7.2.4.10. Schedule lengths of patient appointment times according to the complexity of the examination.

7.2.4.11. Maintain daily patient registry of examinations, maintain and file ultrasound reports and films in the appropriate storage medium being used. Make end of the month workload reports to the Radiology supervisor.

7.2.4.12. Research, develop and recommend new techniques for routine diagnostic procedures and emergent examinations. Review new developments in the field by reading journals and attending meeting when possible and recommending to supervisor those changes which would improve the operation of the ultrasound section.

7.2.4.13. Observe and report any symptoms which have direct bearing on the patient's condition as a result of adverse reaction to contrast media and inform the physician of any condition requiring his/her attention.

7.2.4.14. Recognize the need for and institute the necessary emergency measures for situations where a patient requires resuscitation due to cardiac or respiratory arrest.

#### 7.2.5. Vascular (Angiography) Technologists:

7.2.5.1. Performs a full range of angiography (invasive vascular) procedures on patients resulting in accurate diagnosis and/or optimal treatment of congenital or acquired heart disease while maintaining maximum patient safety and comfort.

7.2.5.2. Performs/reviews a baseline patient assessment, evaluates patient response to diagnostic or interventional maneuvers and medications during cardiac catheterization laboratory procedures.

7.2.5.3. Provides patient care and administers drugs commonly used in a cardiac catheterization laboratory .

7.2.5.4. Responsible for radiation protection of patients and personnel in accordance with MTF safety guidelines.

7.2.5.5. Proficient in the operation and maintenance of all diagnostic and therapeutic equipment used for procedures.

#### 7.2.6. Mammography Technologists:

7.2.6.1. Perform routine and complex mammography examinations to include stereotactic and mammotome procedures, basic ultrasound procedures of the breast,

7.2.6.2. Receive patients and explain procedures, providing humane and appropriate care and communication to alleviate fear of the examination. Correctly position the patient for the examination and make technical adjustments necessary for the required examination. Determine if any special patient preparation is required.

7.2.6.3. Identify potential abnormalities or normal anatomic variants during the examination and determine the need for additional views of the breasts. Also, recognize anatomic changes created medical and surgical procedures.

7.2.6.4. Correlate patient's clinical history with the requested examination to be performed and obtain the results of previous pertinent diagnostic tests to correlate with the requested study.

7.2.6.5. Consult with staff physicians from a variety of specialties, such as obstetrics, gynecology, medicine, and surgery regarding the patient's pertinent medical history, preliminary diagnosis, and condition so it correlates with the examination.

7.2.6.6. Maintain and clean the mammography equipment on a regular basis in accordance with Radiology Department procedures and protocols.

7.2.6.7. Perform quality controls tests daily. Schedule routine maintenance of equipment and recommend necessary repairs when quality control results indicate degraded image quality.

7.2.6.8. Differentiate artifacts from normal or pathological processes and recognize equipment limitations. Program the examination, set up the machine and techniques to be used per established protocols.

7.2.7. Nuclear Medicine Technologists:

7.2.7.1. Prepare, measure, and administer radiopharmaceuticals in diagnostic and therapeutic studies, utilizing variety of equipment and following prescribed procedures.

7.2.7.2. Prepare stock solutions of radiopharmaceutical materials, calculates doses, and administers doses, under direction of physician.

7.2.7.3. Calibrate equipment and perform diagnostic studies on patients as prescribed by physician, using scanners or scintillation cameras to detect radiation emitted and to produce image of organ on photographic film.

7.2.7.4. Measure radioactivity, using Geiger counters, scalars, and scintillation detectors.

7.2.7.5. Administer therapeutic doses of radiopharmaceuticals under direction of physician.

7.2.7.6. Follows radiation safety techniques in use and disposal of radioactive materials.

7.2.7.8. Perform unscheduled procedures as declared by the requesting physician (no matter what the indication) within one hour.

7.2.7.9. Explain procedure to the patient and provide humane and appropriate care and communication to alleviate the patient fear of examination and correctly position the patient for examination.

7.2.7.10. Adhere to radiation safety policies and procedures in accordance with the standard operating procedures (SOP) of the department.

7.2.7.11. Document all procedures and maintain records in accordance with the SOP manual for the department.

7.2.7.12. Assist in coordinating schedules, daily logs, and data submission for monthly reports.

7.2.7.13. Perform limited administrative duties associated with the maintenance of records for a hospital-based radiation safety program.

7.2.7.14. Recognize the need for and institute the necessary emergency measures for situations where a person requires resuscitation procedures due to cardiac or respiratory arrest.

7.2.8. Diagnostic Radiology Technologists:

7.2.8.1. Perform routine diagnostic radiological procedures/services.

7.2.8.2. Perform unscheduled procedures as declared by the requesting physician (no matter what the indication) within one hour.

7.2.8.3. Operate or direct operations of radiological equipment provided for routine radiographic examinations.

7.2.8.4. Arrange, attach, or adjust immobilization and support devices, (e.g., sandbags, binders, etc.) to obtain precise positions, prevent patient from moving and lessen discomfort.

7.2.8.5. Determine proper voltage and current, desired exposure time, and set equipment.

7.2.8.6. Receive and position patient so the anatomy/pathology is correctly visualized on the radiograph.

7.2.8.7. Prepare the patient and adjust equipment for taking x-rays. Position and instruct patient regarding procedures. Administer contrast medium when ordered.

7.2.8.8. Explain procedure to the patient and provide humane and appropriate care and communication to alleviate the patient fear of examination and correctly position the patient for examination.

7.2.8.9. Adhere to radiation safety policies and procedures in accordance with the standard operating procedures (SOP) of the department.

7.2.8.10. Process films and prepare them for reading by radiologists.

7.2.8.11. Document all procedures and maintain records in accordance with the SOP manual for the department.

7.2.8.12. Assist in coordinating schedules, daily logs, and data submission for monthly reports.

7.2.8.13. Perform limited administrative duties associated with the maintenance of records for a hospital-based radiation safety program.

7.2.8.14. Research, develop, and formulate new techniques for routine diagnostic procedures as required for performing emergent types of examinations.

7.2.8.15. Perform correct film identification, ensuring that the patient's name, date of examination, and anatomical positioning markers are provided.

7.2.8.16. Observe and report any symptoms which have a direct bearing on the patient's condition as a result of adverse reaction to contrast media and inform the radiologist of any condition requiring his/her attention.

7.2.8.17. Recognize the need for and institute the necessary emergency measures for situations where a person requires resuscitation procedures due to cardiac or respiratory arrest.

7.2.9. Medical Dosimetrists:

7.2.9.1. Perform dosimetric calculations for external beam treatments and brachytherapy.

7.2.9.2. Utilize data acquired during the planning process (CT, MRI, and simulation) and generate two dimensional or three dimensional isodose plans following the specifications of the radiation oncologist.

7.2.9.3. Assist with simulations and obtaining patient contours as requested by physicians and radiation therapists.

7.2.9.4. Coordinate and assist in the performance of cross sectional imaging studies as required in support of treatment planning and dose determination.

7.2.9.5. Document and communicate all facets of the treatment to the oncology team and assure that a copy of the treatment plan is in the patient's treatment record.

7.2.9.6. Be competent with the clinical treatment requirements for the use of Multileaf Collimation, Dynamic Wedging, and Intensity Modulation.

7.2.10. Radiation Therapists:

7.2.10.1. Receive patients and explain to the patient the procedure to be performed and answer relevant questions. Provide for the physical and emotional comfort of the patient. Alleviate fear and insecurity in the patient. Instruct patients on the importance of maintaining a constantly correct position.

7.2.10.2. Based on the treatment plan, set appropriate treatment operating parameters on the linear accelerator (e.g. field sizes, monitor units, table positions, distance, etc). Prior to initial treatment, check the patient's position and port film and confirm that the patient has completed and signed the consent form in the treatment chart.

7.2.10.3. Set up patients and perform necessary adjustments to patient position as appropriate.

7.2.10.4. Recognize physical symptoms resulting from radiation therapy and bring those symptoms to the attention of the Radiation Oncologist as necessary.

7.2.10.5. Observe equipment for proper operation. Detect equipment malfunctions, report malfunctions to therapy physicist, and know the safe limits of equipment operation.

7.2.10.6. Utilize knowledge and skills of the following in performance of procedures under this contract:

7.2.10.6.1. The effect of accumulated radiation dose on living organisms such as genetic and somatic damage.

7.2.10.6.2. Anatomy and physiology to include location, appearance, and function of all major and minor organ systems susceptible to damage from exposure to ionizing radiation.

7.2.10.6.3. Theoretical principles, function, warm up, quality assurance and operating limitations of the equipment in use.

7.2.10.6.4. Abnormalities and/or changes in the patient's systems and organs caused by medical and surgical procedures (e.g. Chemotherapy or surgery).

7.2.10.6.5. Difficult and complex therapeutic procedures and adapt standard procedures to patients whose physical condition may be aggravated by normal treatment parameters.

7.2.10.6.6. Dosimetry principles and radiation physics concepts to include, technical math (e.g. patient dose calculations, field gap calculations, precise measurement for computation of irregular field dose calculations).

7.2.10.6.7. First aid, nursing practices and the ability to monitor patients vital signs for adverse reactions to treatment.



7.2.10.6.8. Normal clinical laboratory values and the interpretation of the same in conjunction with radiation treatment.

7.2.10.7. Simulate a prescribed course of treatment as required in support of treatment planning and dose determination.

7.2.10.8. Be familiar with the clinical treatment requirements for the use of Multileaf Collimation, Dynamic Wedging, and Intensity Modulation.

7.2.10.9. Be competent in block fabrication/MLC van configuration.

7.2.10.10. Deliver a planned course of radiation therapy (i.e. 3D Treatment).

7.2.10.11. Verify the prescription (written directive) against the treatment plan and the treatment form.

7.2.10.12. Verify treatment monitor units (Time) have been calculated properly and the treatment form documentation is correct (entries check).

7.2.10.13. Ensure information in the Record and Verify system is correct for each patient (i.e. monitor units, wedges, blocks, etc.)

7.2.10.14. Maintain daily records and document technical details of the treatment administered.

7.2.10.15. Understand treatment methods and protocols.

7.2.10.16. Be able to properly work a digital camera/lap top computer.

7.2.10.17. Print out documentation of face photos and treatment sites.

7.2.11. Chief Radiation Therapists:

7.2.11.1. Receive patients and explain to the patient the procedure to be performed and answer relevant questions. Provide for the physical and emotional comfort of the patient. Alleviate fear and insecurity in the patient. Instruct patients on the importance of maintaining a constantly correct position.

7.2.11.2. Based on the treatment plan, set appropriate treatment operating parameters on the linear accelerator (e.g. field sizes, monitor units, table positions, distance, etc). Prior to initial treatment, check the patient's position and port film and confirm that the patient has completed and signed the consent form in the treatment chart.

7.2.11.3. Set up patients and perform necessary adjustments to patient position as appropriate.

7.2.11.4. Recognize physical symptoms resulting from radiation therapy and bring those symptoms to the attention of the Radiation Oncologist as necessary.

7.2.11.5. Observe equipment for proper operation. Detect equipment malfunctions, report malfunctions to therapy physicist, and know the safe limits of equipment operation.

7.2.11.6. Utilize knowledge and skills of the following in performance of procedures under this contract:

7.2.11.6.1. The effect of accumulated radiation dose on living organisms such as genetic and somatic damage.

7.2.11.6.2. Anatomy and physiology to include location, appearance, and function of all major and minor organ systems susceptible to damage from exposure to ionizing radiation.

7.2.11.6.3. Theoretical principles, function, warm up, quality assurance and operating limitations of the equipment in use.

7.2.11.6.4. Abnormalities and/or changes in the patient's systems and organs caused by medical and surgical procedures (e.g. Chemotherapy or surgery).

7.2.11.6.5. Difficult and complex therapeutic procedures and adapt standard procedures to patients whose physical condition may be aggravated by normal treatment parameters.

7.2.11.6.6. Dosimetry principles and radiation physics concepts to include, technical math (e.g. patient dose calculations, field gap calculations, precise measurement for computation of irregular field dose calculations).

7.2.11.6.7. First aid, nursing practices and the ability to monitor patients vital signs for adverse reactions to treatment.

7.2.11.6.8. Normal clinical laboratory values and the interpretation of the same in conjunction with radiation treatment.

7.2.11.7. Simulate a prescribed course of treatment as required in support of treatment planning and dose determination.

7.2.11.8. Be familiar with the clinical treatment requirements for the use of Multileaf Collimation, Dynamic Wedging, and Intensity Modulation.

7.2.11.9. Be competent in block fabrication/MLC van configuration.

7.2.11.10. Deliver a planned course of radiation therapy (i.e. 3D Treatment).

7.2.11.11. Verify the prescription (written directive) against the treatment plan and the treatment form.

7.2.11.12. Verify treatment monitor units (Time) have been calculated properly and the treatment form documentation is correct (entries check).

7.2.11.13. Ensure information in the Record and Verify system is correct for each patient (i.e. monitor units, wedges, blocks, etc.)

7.2.11.14. Maintain daily records and document technical details of the treatment administered.

7.2.11.15. Understand treatment methods and protocols.

7.2.11.16. Be able to properly work a digital camera/lap top computer.

7.2.11.17. Print out documentation of face photos and treatment sites.

7.2.11.18. Shall report directly to the Radiation Oncology Division Head.

7.2.11.19. Shall be responsible for the supervision, training and scheduling the activities of other radiation therapists.

7.2.11.20. Plan daily and monthly work schedules, assigning radiation therapists to other positions as needed.

7.2.11.21. Review work of radiation therapists to ensure accuracy and timely performance of patient simulations, treatments, block fabrication, and chart recordings.

7.2.11.22. Share in providing orientation and training for new radiation therapists regarding clinical equipment plus administrative and clinical procedures.

7.2.11.23. Provide input for semiannual performance reviews of personnel for review by the Division Head.

7.2.11.24. Coordinate with the Navy medical physicist for all technical aspects of therapy equipment, including scheduling time for repairs, planned maintenance, and required periodic inspections.

7.2.11.25. Ensure all patient treatment information is accurately entered into patient data system (CHCS). Shall also train other radiation therapists in the use of data system and schedule rotating responsibility among radiation therapists.

7.2.11.26. In absence of medical physicist and/or dosimetrist, perform independent monitor unit (time) calculations.

7.2.11.27. Assist the senior medical physicist as required.

## 8. CREDENTIALING REQUIREMENTS.

8.1. Registered Nurses (RNs). The contractor shall submit to the Professional Affairs Department, via the COR, a completed Individual Professional File (IPF) for each RN providing services under this contract. The IPF, which will be maintained at the MTF, contains specific information with regard to qualifying degrees and licenses, past professional experience and performance, education and training, health status, and competency as identified in Appendices B and S of BUMEDINST 6320.66D (or latest revision) and subsequent revisions. IPFs for healthcare workers who do not currently have an IPF on file at the facility shall be submitted at least 30 days prior to commencement of services. For those healthcare workers who currently have an IPF on file, an updated Personal and Professional Information Sheet (PPIS) for Nonprivileged Providers, with notation that a complete up-to-date IPF is on file, shall be submitted no less than 15 days prior to commencement of services.

8.1.1. Upon receipt of a complete IPF, the COR will forward it to the Professional Affairs Department for approval and credentialing of the individual healthcare worker. The Professional Affairs Department will ensure the IPF is complete in accordance with BUMEDINST 6320.66D (or latest revision). The healthcare worker shall not be assigned to work at the MTF until the IPF has been approved.

8.1.2. A copy of BUMEDINST 6320.66D is available at:  
<http://navymedicine.med.navy.mil/instructions/external/6320-66d.pdf>

8.2. Radiologic Technologists. The contractor shall submit, via the COR, a completed Qualifications Package for each healthcare worker who is not required to submit an Individual Professional File (IPF) (e.g., MRI, CT, mammography, ultrasound technologists, radiologic technologists, etc). Prior to contractor employees providing services under this contract, the COR will verify the compliance of each healthcare worker with the qualification requirements appropriate to his/her labor category. The COR will retain the Qualifications Package.

## 9. ORIENTATION.

9.1. Each healthcare worker shall undergo an orientation. Orientation shall take place at a mutually agreeable time during the first 30-day period immediately following the commencement of service by the healthcare worker(s). Orientation may be waived for personnel who have previously provided services at NAVMEDCEN Portsmouth, VA.

9.2. Orientation shall consist of 3 days of Command Orientation (which includes annual training requirements for topics such as fire, safety, infection control, and family advocacy) and 4 hours of information systems orientation (which includes the Composite Health Care System (CHCS), PACS (picture archiving and communication system), teleradiology systems, dictation system and radiology web browser ).

9.3. Orientation will be provided to new contractor employees, as required during initial regularly scheduled shifts. The contractor shall complete all orientation within 60 days after commencement of services.

## Section E - Inspection and Acceptance

INSPECTION/ACCEPTANCE

## INSPECTION AND ACCEPTANCE

(a) The Contracting Officer's duly authorized representative, the Contracting Officer's Representative(s), will perform inspection and acceptance of services to be performed.

(b) For the purposes of this clause, the names of the Contracting Officer's Representative(s) will be assigned in each individual Task Order issued.

(c) Inspection and acceptance will be performed at the location listed in the position specific Statements of Work provided as attachments to this solicitation, or in subsequent task orders.

All CLINs/SLINs will be inspected and accepted at the government location as set forth in Section B by the Government.

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government
0002AB	Destination	Government	Destination	Government
0002AC	Destination	Government	Destination	Government
0002AD	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0003AA	Destination	Government	Destination	Government
0003AB	Destination	Government	Destination	Government
0003AC	Destination	Government	Destination	Government
0003AD	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0004AA	Destination	Government	Destination	Government
0004AB	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0005AA	Destination	Government	Destination	Government
0005AB	Destination	Government	Destination	Government
0005AC	Destination	Government	Destination	Government
0005AD	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0007AA	Destination	Government	Destination	Government
0007AB	Destination	Government	Destination	Government

[illegible]

[illegible]

[illegible]



0055AB Destination

Government

Destination

Government

## CLAUSES INCORPORATED BY REFERENCE

52.242-17	Government Delay Of Work	APR 1984
52.246-4	Inspection Of Services--Fixed Price	AUG 1996

## CLAUSES INCORPORATED BY FULL TEXT

## 252.246-7000 MATERIAL INSPECTION AND RECEIVING REPORT (MAR 2003)

(a) At the time of each delivery of supplies or services under this contract, the Contractor shall prepare and furnish to the Government a material inspection and receiving report in the manner and to the extent required by Appendix F, Material Inspection and Receiving Report, of the Defense FAR Supplement.

(b) Contractor submission of the material inspection and receiving information required by Appendix F of the Defense FAR Supplement by using the Wide Area WorkFlow-Receipt and Acceptance (WAWF-RA) electronic form (see paragraph (b)(1) of the clause at 252.232-7003) fulfills the requirement for a material inspection and receiving report (DD Form 250).

(End of clause)

## Section F - Deliveries or Performance

SECTION F

## SECTION F – DELIVERIES OR PERFORMANCE

## F.1 LIQUIDATED DAMAGES – SUPPLIES, SERVICES, OR RESEARCH AND DEVELOPMENT (FAR 52.211-11) (APR 1984)

(a) If the Contractor fails to deliver the supplies or perform the services within the time specified in this contract, or any extension, the Contractor shall, in place of actual damages, pay to the Government as fixed, agreed, and liquidated damages:

1) For any hour of non-performance on the 1<sup>st</sup> calendar day (within the same SLIN) through the 10<sup>th</sup> calendar day; no liquidated damages shall be assessed:

2) For any hour of non-performance on the 11<sup>th</sup> calendar day (within the same SLIN) through the 120<sup>th</sup> calendar day; the Government will assess liquidated damages according to the following:

LABOR CATEGORY	Liquidated Damages Assess per Hour
Professionals at GS-12 (e.g., Chief Radiation Therapist)	\$37
Professionals at GS-11 Levels (e.g., Registered Nurse and Dosimetrist)	\$29
Paraprofessionals at GS-9 Level (including CT, MRI, Ultrasound, Vascular (Angiography), Mammography, Radiologic, and Nuclear Medicine Technologists; Dosimetrists; Radiation Therapists)	\$25

3) Liquidated damages will not be assessed beyond 120 days. In addition, the contractor will not be paid for any periods of nonperformance.

## Note:

1. Calendar days need not be in succession.
2. For example: HCW-A, HCW-B and HCW-C are all the same SLIN. HCW-A is absent 9 days, then returns to work; and then HCW-B is absent 8 days and returns; and then HCW-C is absent 11 days and then returns. Absences from approved leave (if accrued under individual task orders) are excluded from this clause. Total number of calendar days of absence is 28, liquidated damages will be assessed for the hours HCWs are absent for the last 18 days.
3. A calendar day is from 0001 to 2400 hours. If a HCW is absent from 2000 hours of 1 Jan 04 to 0900 hours on 2 Jan 04, it is recorded as 2 calendar days.
4. The total amount of liquidated damages will not exceed \$20,000 per SLIN, per task order.

(b) Alternatively, if delivery or performance is so delayed, the Government may terminate this contract in whole or in part under the Default - Fixed- Price Supply and Service clause in this contract and in that event, the Contractor shall be liable for fixed, agreed, and liquidated damages accruing until the time the Government may reasonably obtain delivery or performance of similar supplies or services. The liquidated damages shall be in addition to excess costs under the Termination clause.

(c) The Contractor shall not be charged with liquidated damages when the delay in delivery or performance arises out of causes beyond the control and without the fault or negligence of the Contractor as defined in the Default – Fixed-Price Supply and Service clause in this contract.

## F.2 PERIOD OF PERFORMANCE

Performance shall be from 1 October 2004 through 30 September 2005 for the minimum CLINS/SLINS . The period of performance for subsequent orders will be specified in each Task Order.

## F.3 PLACE OF PERFORMANCE

Naval Medical Center Portsmouth  
620 John Paul Jones Circle  
Portsmouth, VA 23708-2197

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-OCT-2004 TO 30-SEP-2005	N/A	NAVAL MEDICAL CENTER - PORTSMOUTH CHANTAY JOHNSON 620 JOHN PAUL JONES CIRCLE PORTSMOUTH VA 23708-2197 757-953-6069 FOB: Destination	N00183
0002	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0002AA	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0002AB	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0002AC	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0002AD	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0003	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0003AA	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0003AB	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0003AC	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0003AD	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0004	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0004AA	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0004AB	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0005	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0005AA	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0005AB	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0005AC	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0005AD	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0006	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0007	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0007AA	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0007AB	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0008	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0009	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0010	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0011	POP 01-OCT-2004 TO 30-SEP-2005	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0012	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0012AA	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0012AB	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0013	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0013AA	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0013AB	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0013AC	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0013AD	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0014	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0014AA	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0014AB	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0014AC	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0014AD	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0015	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0015AA	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0015AB	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0016	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0016AA	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0016AB POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0016AC POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0016AD POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0017 POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0017AA POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0017AB POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0018 POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0018AA POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0018AB POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0019 POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0019AA POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0019AB POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0020 POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0020AA POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0020AB POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0021 POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0021AA POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0021AB	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0022	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0022AA	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0022AB	POP 01-OCT-2005 TO 30-SEP-2006	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0023	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0023AA	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0023AB	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0024	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0024AA	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0024AB	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0024AC	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0024AD	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0025	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0025AA	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0025AB	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0025AC	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0025AD	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0026	POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0026AA POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0026AB POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0027 POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0027AA POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0027AB POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0027AC POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0027AD POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0028 POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0028AA POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0028AB POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0029 POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0029AA POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0029AB POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0030 POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0030AA POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0030AB POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0031 POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183



0031AA POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0031AB POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0032 POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0032AA POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0032AB POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0033 POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0033AA POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0033AB POP 01-OCT-2006 TO 30-SEP-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0034 POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0034AA POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0034AB POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0035 POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0035AA POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0035AB POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0035AC POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0035AD POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0036 POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0036AA POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0036AB POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0036AC POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0036AD POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0037 POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0037AA POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0037AB POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0038 POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0038AA POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0038AB POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0038AC POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0038AD POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0039 POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0039AA POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0039AB POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0040 POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0040AA POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0040AB POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0041	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0041AA	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0041AB	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0042	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0042AA	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0042AB	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0043	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0043AA	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0043AB	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0044	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0044AA	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0044AB	POP 01-OCT-2007 TO 30-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0045	POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0045AA	POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0045AB	POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0046	POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0046AA	POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0046AB	POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0046AC POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0046AD POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0047 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0047AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0047AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0047AC POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0047AD POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0048 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0048AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0048AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0049 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0049AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0049AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0049AC POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0049AD POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0050 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0050AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

0050AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0051 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0051AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0051AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0052 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0052AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0052AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0053 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0053AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0053AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0054 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0054AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0054AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0055 POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0055AA POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183
0055AB POP 01-OCT-2008 TO 30-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N00183

CLAUSES INCORPORATED BY REFERENCE

52.242-15  
52.242-17

Stop-Work Order  
Government Delay Of Work

AUG 1989  
APR 1984

Section G - Contract Administration Data

SECTION G

## CONTRACT ADMINISTRATION APPOINTMENT AND DUTIES

In order to expedite administration of this contract/order, the following delineation of duties is provided including the names, addresses, e-mail addresses and phone numbers for each individual or office as specified. The individual/position designated as having responsibility should be contacted for any questions, clarifications or information regarding the functions assigned.

### 1. PROCURING CONTRACTING OFFICER (PCO) is responsible for:

- a. All pre-award information, questions, or data
- b. Freedom of Information inquires
- c. Change/question/information regarding the scope,
- d. There will not be post award conference.
- e. The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and, notwithstanding provisions contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without the authority to do so and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof.
- f. The name and address of the Contract Specialist who is the point of contact prior to and after award is:  
NAVAL MEDICAL LOGISTICS COMMAND  
ATTN: Code 02  
1681 NELSON STREET  
FORT DETRICK, MD 21702-9203  
(301) 619-3016 [No collect calls]

### 2. CONTRACT ADMINISTRATION OFFICE (CAO) is responsible for matters specified in FAR 42-302 and DFARS 242-302 except in those areas otherwise designated herein.

- a. The Procuring Contracting Officer will maintain contract administration.
- b. Paying Office will be included in each Task Order. Invoicing instructions and payment for services will be included in all Task Orders.
- c. CONTRACTING OFFICER REPRESENTATIVE (COR) is responsible for:
  - (1) Liaison with personnel at the Government installation and the contractor personnel on site;
  - (2) Technical advice/recommendations/clarification on the SOW;
  - (3) The SOW for delivery/task orders place under this contract;
  - (4) An independent government estimate of the effort described in the definitized SOW;
  - (5) Quality assurance of services performed and acceptance of the services or deliverables;
  - (6) Government Furnished Property (GFP);



(7) Security requirements on Government installation;

(8) The contract will be administered in accordance with the Contract Administration Plan (CAP) Attachment 4..

(9) Providing the PCO or his designated ordering officer with appropriate funds for issuance of the delivery/task order; and or;

(10) Certification of invoice for payment;

NOTE: When, in the opinion of the contractor, the COR requests effort outside the existing scope of the contract (or delivery/task order), the contractor shall promptly notify the contracting officer (or ordering officer) in writing. No action shall be taken by the contractor under such direction, until the contracting officer has issued a modification of the delivery/task order; or until the issue has otherwise been resolved.

THE COR IS NOT AN ADMINISTRATIVE CONTRACTING OFFICER AND DOES NOT HAVE THE AUTHORITY TO DIRECT THE ACCOMPLISHMENT OF EFFORT WHICH IS BEYOND THE SCOPE OF THE SOW IN THE CONTRACT OR DELIVERY/TASK ORDER.

COR will be appointed after contract award.

In the event that the COR named above is absent due to leave, illness, or official business, all responsibilities and functions assigned to the COR will be the responsibility of the alternate COR:

Alternate COR(s) may be appointed after contract award.

3. ORDERING OFFICER is responsible for:

- a. Requesting, obtaining and evaluating proposals for orders to be issued;
- b. Determining the estimated cost of the order is fair and reasonable for the effort proposed;
- c. Obligating the funds by issuance of the delivery/task order;
- d. Authorization for use of overtime;
- e. Authorization to begin performance; and/or;
- f. Monitoring of total cost of delivery/task orders issued.

The following limitation/restrictions are placed on the ordering officer:

- a. No other shall be placed in excess of 100,000 hours without the prior approval of the PCO.
- b. No order shall be placed with delivery requirements in excess of 100,000 hours.

Ordering Officer(s) may be appointed after contract award.

**INVOICING INSTRUCTIONS AND PAYMENT FOR SERVICES**

Invoices for **services** rendered under this Contract shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

The vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the internet at <http://wawftraining.com>.

A separate invoice will be prepared for every pay period. Do not combine the payment claims for services provided under this contract.

Select the 2-in-1 Invoice within WAWF as the invoice type. The 2-in-1 Invoice prepares the Material Inspection and Receiving Report, DD Form 250, and invoice in one document.

Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF.

Attachments created in any Microsoft Office product are attachable to the invoice in WAWF.

The following information regarding Naval Hospital Portsmouth is provided for completion of the invoice in WAWF:

Issuing Office DODAAC: N62645

Admin DODAAC: N62645

Acceptor DODAAC: N00183

LPO DODAAC: N00183

Pay DODAAC: N68688

The contractor shall submit invoices for payment per contract terms.

The Government shall process invoices for payment per contract terms.

For training materials, instructions for setting up WAWF, and step-by-step instructions for the (Invoice 2-in-1 Services Only) Invoice, please visit the following web site:

<http://www.acquisition.navy.mil/navyaos/content/view/full/99/>

For any other questions, please contact the WAWF helpdesk at 1-866-618-5988 or [cscassig@ogden.disa.mil](mailto:cscassig@ogden.disa.mil) or the WAWF Implementation Team at [wawf@nmlc.med.navy.mil](mailto:wawf@nmlc.med.navy.mil)

**CLAUSES INCORPORATED BY FULL TEXT****252.242-7000 POSTAWARD CONFERENCE (DEC 1991)**

The Contractor agrees to attend any postaward conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation subpart 42.5.

(End of clause)

## Section H - Special Contract Requirements

### SECTION H

#### SECTION H - SPECIAL CONTRACT REQUIREMENTS

##### 1 RESERVED

##### 2. RESERVED

##### 3 RESERVED

##### 4 PRIOR WRITTEN PERMISSION REQUIRED FOR SUBCONTRACTS

None of the services required by this contract shall be subcontracted to, or performed by, persons other than the contractor or the contractor's employees without the prior written consent of the Contracting Officer.

##### 5 RESTRICTION ON THE USE OF GOVERNMENT-AFFILIATED PERSONNEL

Without the written approval of the Contracting Officer, the contractor shall not use, in the performance of this contract, any U.S. Government employee(s) or person(s) currently performing medical services on other Department of Defense contracts.

##### 6 SUBSTITUTION OF PERSONNEL

(a) The contractor agrees to initiate performance of this contract using only the healthcare worker(s) whose professional qualifications have been determined technically acceptable by the Government as part of the source selection process.

(b) During contract performance, no personnel substitutions shall be made by the contractor without the express consent of the Contracting Officer or in accordance with a procedure specified by the Contracting Officer. All substitution requests will be processed in accordance with this clause.

(c) No personnel substitutions shall be permitted during the first 60 days of contract performance, unless they are necessitated by a healthcare worker's unexpected illness, injury, death or termination of employment. Should one of these events occur, the contractor shall promptly notify the contracting Officer and provide the information required in paragraph (d) below. After the initial 60-day period, all substitution requests shall be submitted, in writing at least 30 days prior to the planned change of personnel. All such requests must provide the information required by paragraph (d) below.

(d) All substitution requests must provide a detailed explanation of the circumstances necessitating the proposed replacement of personnel. The contractor shall also demonstrate that the substitute healthcare worker(s) possess professional qualifications that are equal to or higher than the qualifications in Sections C.6. and its subparagraphs. The Contracting Officer's Representative (COR) will evaluate such requests. The Contracting Officer will promptly notify the contractor of the approval or disapproval thereof.

##### 7 PERSONNEL QUALIFICATIONS

The contractor is required to provide personnel having certain minimum levels of training and experience (see Section C.6). Proof that offered candidates possess these traits must be provided with each contractor's proposal for a healthcare worker. The following general requirements apply to all individuals providing services under this contract:

###### 7.1. GENERAL REQUIREMENTS FOR ALL HEALTHCARE WORKERS

7.1.1. Proof of U.S. employment eligibility. No alien shall be allowed to perform under this contract in violation of the Immigration Laws of the United States.

7.1.2. Represent an acceptable malpractice risk to the Government.

7.1.3. Read, write, speak, and understand the English language fluently and maintain good communication skills with patients and other healthcare personnel.

7.1.4. Current certification in American Heart Association Basic Life Support (BLS) for Healthcare Providers; American Heart Association Healthcare Provider course; American Red Cross CPR (Cardiopulmonary Resuscitation) for the Professional Rescuer; or equivalent.

7.1.5. Be physically capable of standing and/or sitting for extended periods of time and capable of normal ambulation.

## 7.2. REGULATORY COMPLIANCE REQUIREMENTS

a. The healthcare worker shall obtain, at contractor expense, a statement from the healthcare worker's physician or a report of a physical examination within 60 days prior to contract start indicating that the healthcare worker is free from mental or physical impairments which would restrict the healthcare worker from providing the services described herein. Healthcare workers hired after contract start shall be required to provide a physical exam statement or report obtained within 60 days prior to performance of services. The statement must contain the following information: "Having performed a physical examination on the person named below on (insert date), the following findings are true and accurate:

1. (Name of healthcare worker) is suffering from no physical or mental disability which would restrict him/her from providing services as a (specialty).

2. (Name of healthcare worker) is not suffering from tuberculosis, hepatitis, sexually transmitted or other contagious diseases which restricts them from providing services as a (specialty). (Name of healthcare worker) is/has (circle one) a current TB skin test (mantoux) reading, or if a known reactor, an evaluation indicating no active disease.

3. (Name of healthcare worker) has (circle the applicable number):

3a. Received at least three doses of recombinant hepatitis B vaccine currently licensed in the United States, or,

3b. Received an initial dose of the hepatitis B vaccine. The vaccine series shall be completed within 6 months of the employee start date, or,

3c. Provided documentation of the healthcare worker's waiver which declines the hepatitis B vaccine as set forth in OSHA guidelines (declination on the basis of religious conviction or medical contraindication only), or,

3d. Provided evidence of immunologically effective anti-HB levels in lieu of proof of recombinant hepatitis B vaccines. Assays must be performed in a laboratory accredited by the American Society of Clinical Pathologists (ASCP) and/or the College of American Pathologists (CAP).

4. (Name of healthcare worker) is considered to have evidence of immunity to measles, mumps and rubella by either (circle one) positive antibody titer or evidence of MMR immunization or documentation of physician diagnosed measles, mumps, rubella. The healthcare worker shall also provide evidence of varicella immune status or a statement of history of chicken pox. For individuals who do not show a positive antibody titer after immunization and appear to have a "non-immune" status, that employee must report varicella exposure to the COR and may need to be removed from patient care duties for up to 21 days and replaced by the contractor.

5. The healthcare worker must provide a current Purified Protein Derivative (PPD) reading, or evaluation if known PPD reactor, on an annual basis.

(signed)  
Examining Physician

Examining Physician Information:

Name:

Address:

Telephone:

Date: \_\_\_\_\_

b. Except as provided in c., below, no medical tests or procedures required by the contract may be performed at the MTF. Expenses for all required tests and/or procedures shall be borne by the contractor at no additional expense to the Government.

c. Further, healthcare workers shall agree to undergo personal health examinations and such other medical and dental examinations at any time during the term of this contract, as the Commanding Officer may deem necessary for preventive medicine, performance improvement, or privileging purposes. These examinations will be provided by the Government. If the contractor chooses, these examinations may be provided by private physician or dentist, at no expense to the Government. Additionally the healthcare worker must be immunized annually with the influenza vaccine in accordance with the BUMED instruction currently in effect. This vaccine will be provided by the Government. Although this vaccine will be provided by the Government, it may be obtained at other facilities with the cost being borne by the healthcare worker. Unless vaccinated by the Government, the healthcare worker shall be required to show proof of the vaccination. If, the healthcare worker chooses to be immunized by the Government they shall be required to sign a waiver in accordance with MTF rules and regulations. If the healthcare worker declines the immunization, they must provide documentation of the waiver which declines the influenza vaccine (declination on the basis of religious convictions or medical contraindications only).

d. Prior to the commencement of performance under this contract, the COR shall direct the healthcare worker to in-process through standard facility procedures. Healthcare workers who have patient contact must show immunity to Measles, Mumps and Rubella (MMR) through: Serological testing which shows sero-positivity to MMR or proof of vaccination (persons born prior to 1957 must have received one dose of MMR vaccine: persons born in 1957 or later must have received two doses of MMR vaccine). The healthcare worker shall provide evidence of varicella immune status or a statement of history of chicken pox. Additionally, healthcare workers must provide a current Purified Protein Derivative (PPD) reading or evaluation if known PPD reactor, on an annual basis. The contractor is responsible for any expenses incurred for required testing.

e. The healthcare worker shall participate in the Command's Bloodborne Pathogen Program orientation as scheduled by the MTF Education and Training Office. The healthcare worker shall also participate in annual training and training for new procedures with the potential for occupational exposure to bloodborne pathogens. Healthcare worker's involved in an exposure incident shall follow MTF regulations and procedures.

f. The management of HIV positive health care worker shall be consistent with current Center for Disease Control Guidelines (CDC) guidelines and Section 503 of Rehabilitation Act (29 U.S.C. Section 793) and its implementing regulations (41 CFR Part 60-741).

g. The healthcare worker shall comply with the CDC's "Universal Precautions" for prevention of the transmission of HIV during all invasive procedures.

h. The healthcare worker shall become acquainted with and obey all station regulations, shall perform in a manner to preclude the waste of utilities, and shall not use Government telephones for personal business. All motor vehicles

operated on these installations by the healthcare workers shall be registered with the base security service according to applicable directives. Eating by the healthcare workers is prohibited in patient care areas/clinics and is restricted to designated areas. Smoking is prohibited in all clinic facilities.

i. All financial, statistical, personnel, and technical data which are furnished, produced or otherwise available to the contractor during the performance of this contract are considered confidential business information and shall not be used for purposes other than performance of work under this contract. Such data shall not be released by the contractor without prior written consent of the COR. Any presentation of any statistical or analytical materials, or any reports based on information obtained from studies covered by this contract, will be subject to review and approval by the COR before publication or dissemination.

j. The Secretary of the Navy has determined that the illegal possession or use of drugs and paraphernalia in a military setting contributes directly to military drug abuse and undermines Command efforts to eliminate drug abuse among military personnel. The policy of the Department of the Navy (including the Marine Corps) is to deter and detect drug offenses on military installations. Measures to be taken to identify drug offenses on military installations, and to prevent introduction of illegal drugs and paraphernalia, include routine random inspection of vehicles while entering or leaving, with drug detection dogs when available, and random inspection of personal possessions on entry or exit. If there is probable cause to believe that a healthcare worker has been engaged in use, possession, or trafficking of drugs, the healthcare worker may be detained for a limited period of time until he or she can be removed from the installation or turned over to local law enforcement personnel having jurisdiction. When illegal drugs are discovered in the course of an inspection or search of a vehicle operated by a healthcare worker, the healthcare worker and vehicle may be detained for a reasonable period of time necessary to surrender the individual and vehicle to appropriate civil law enforcement personnel. Action may be taken to suspend, revoke, or deny clinical privileges as well as installation driving privileges. Implicit with the acceptance of this contract is the agreement by the healthcare worker to comply with all Federal and State laws as well as regulations issued by the Commander of the military installation concerning illegal drugs and paraphernalia.

#### 8. CRIME CONTROL ACT OF 1990 REQUIREMENT AND BACKGROUND CHECKS

a. Section 21 of the Crime Control Act of 1990, 42 U.S.C. 13041, as amended by section 1094 of Public Law 102-190, requires every facility operated by the Federal Government (or operated under contract with the Federal Government) that hires (or contracts to hire) individuals involved in the provision of child care services to assure that all existing and newly-hired employees undergo a criminal background check. The term "child care services" is defined to include health and mental health care.

b. The Government will conduct criminal background checks on all contractor employees providing child care services under this contract based on fingerprints of contractor employees obtained by a Government law enforcement officer and inquiries conducted through the Federal Bureau of Investigation (FBI) and State criminal history repositories.

c. Within 30 days after contract award, the contractor and all contractor employees shall provide all reasonable and necessary assistance to the Government, including compliance with the employment application requirements set forth in 42 U.S.C. 13041(d). Upon receipt of the results of a background check, the contractor further agrees to undertake a personnel action in accordance with 42 U.S.C. 13041(c), when appropriate.

d. With written recommendation from the Commander and the approval one level above the Contracting Officer, a contractor employee may be permitted to perform work under this contract prior to the completion of a background check, provided the employee is within sight and continuous supervision of an individual with a successful background check.

e. Contractor employees shall have the right to obtain a copy of any background check pertaining to themselves and to challenge the accuracy and completeness of the information contained in the report.

f. Contractor personnel shall be subject to an Automated Data Processing (ADP) background check in accordance with DoD Publication 5200.2-R. Personnel shall be required to complete the paperwork necessary for the Government to complete the background check.

#### 9. LIABILITY INSURANCE

Before commencing to work under a contract, the contractor shall certify to the Contracting Officer in writing that the required insurance has been obtained. The following insurance as referenced in FAR 28.307, is the minimum insurance required:

a. General Liability - Bodily injury liability insurance coverage written on the comprehensive form of policy of at least: \$500,000 per occurrence.

b. Automobile Liability - Automobile liability insurance written on the comprehensive form of policy. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the contract. Policies covering automobiles operated in the United States shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage. The amount of liability coverage on other policies shall be commensurate with any legal requirements of the locality and sufficient to meet normal and customary claims.

c. Worker's Compensation and Employer's Liability - Contractor are required to comply with applicable Federal and State Workers' compensation and occupational disease statutes.

If occupational diseases are not compensable under those statutes, they shall be covered under the employer's liability section of the insurance policy, except when contractor operations are so commingled with a contractor's commercial operations that it would not be practical to require this coverage. Employer's liability coverage of at least \$100,000 shall be required, except in States with exclusive or monopolistic funds that do not permit workers' compensation to be written by private carriers.

END OF SECTION H

## Section I - Contract Clauses

## CLAUSES INCORPORATED BY REFERENCE

52.202-1 Alt I	Definitions (Dec 2001) --Alternate I	MAY 2001
52.203-5	Covenant Against Contingent Fees	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	JUL 1995
52.203-7	Anti-Kickback Procedures	JUL 1995
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	JAN 1997
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	JAN 1997
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	JUN 2003
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	JUL 1995
52.215-2	Audit and Records--Negotiation	JUN 1999
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.219-6	Notice Of Total Small Business Set-Aside	JUN 2003
52.219-14	Limitations On Subcontracting	DEC 1996
52.222-3	Convict Labor	JUN 2003
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-25	Affirmative Action Compliance	APR 1984
52.222-26	Equal Opportunity	APR 2002
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	DEC 2001
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	DEC 2001
52.222-41	Service Contract Act Of 1965, As Amended	MAY 1989
52.222-43	Fair Labor Standards Act And Service Contract Act - Price Adjustment (Multiple Year And Option)	MAY 1989
52.222-44	Fair Labor Standards And Service Contract Act - Price Adjustment	FEB 2002
52.223-5	Pollution Prevention and Right-to-Know Information	AUG 2003
52.223-6	Drug-Free Workplace	MAY 2001
52.223-14	Toxic Chemical Release Reporting	AUG 2003
52.224-1	Privacy Act Notification	APR 1984
52.224-2	Privacy Act	APR 1984
52.225-13	Restrictions on Certain Foreign Purchases	DEC 2003
52.227-1	Authorization and Consent	JUL 1995
52.228-5	Insurance - Work On A Government Installation	JAN 1997
52.229-3	Federal, State And Local Taxes	APR 2003
52.232-3	Payments under Personal Services Contracts	APR 1984
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-11	Extras	APR 1984
52.232-17	Interest	JUN 1996
52.232-18	Availability Of Funds	APR 1984
52.232-23	Assignment Of Claims	JAN 1986
52.232-25	Prompt Payment	OCT 2003
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003



52.233-1 Alt I	Disputes (Jul 2002) - Alternate I	DEC 1991
52.233-3	Protest After Award	AUG 1996
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.237-3	Continuity Of Services	JAN 1991
52.242-13	Bankruptcy	JUL 1995
52.243-1 Alt I	Changes--Fixed Price (Aug 1987) - Alternate I	APR 1984
52.243-5	Changes and Changed Conditions	APR 1984
52.244-5	Competition In Subcontracting	DEC 1996
52.244-6	Subcontracts for Commercial Items	APR 2003
52.245-2 Alt I	Government Property (Fixed-Price Contracts) (Jun 2003) - Alternate I	APR 1984
52.246-25	Limitation Of Liability--Services	FEB 1997
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense- Contract-Related Felonies	MAR 1999
252.203-7002	Display Of DOD Hotline Poster	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	Required Central Contractor Registration Alternate A	NOV 2003
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7000	Acquisition From Subcontractors Subject To On-Site Inspection Under The Intermediate Range Nuclear Forces (INF) Treaty	NOV 1995
252.215-7000	Pricing Adjustments	DEC 1991
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage And Disposal Of Toxic And Hazardous Materials	APR 1993
252.225-7016	Restriction On Acquisition Of Ball and Roller Bearings	APR 2003
252.243-7001	Pricing Of Contract Modifications	DEC 1991

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from the date of the contract award through a date to be determined, but not exceeding 60 months beginning with the initial start of contract services, or until all maximum quantities have been ordered, whichever occurs first.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

##### 52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from **contract award through a date to be determined, but not exceeding 60 months beginning with the initial start date of contract services, or until all maximum quantities have been ordered, whichever occurs first.** .

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

#### 52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than **\$1,000.00**, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item (CLIN/SLIN) in excess of 100,000 hours per individual Line Item;

(2) Any order for a combination of items in excess of the maximum total requirement/ per CLIN/SLIN for that contract year. See Section B.

(3) A series of orders from the same ordering office within 30 days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 30 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

#### 52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in

the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 30 September 2009.

(End of clause)

#### 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 7 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

(End of clause)

#### 52.222-37 EMPLOYMENT REPORTS ON SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (DEC 2001)

(a) Unless the Contractor is a State or local government agency, the Contractor shall report at least annually, as required by the Secretary of Labor, on--

(1) The number of disabled veterans and the number of veterans of the Vietnam era in the workforce of the contractor by job category and hiring location; and

(2) The total number of new employees hired during the period covered by the report, and of that total, the number of disabled veterans, and the number of veterans of the Vietnam era.

(b) The above items shall be reported by completing the form entitled "Federal Contractor Veterans' Employment Report VETS-100."

(c) Reports shall be submitted no later than September 30 of each year beginning September 30, 1988.

(d) The employment activity report required by paragraph (a)(2) of this clause shall reflect total hires during the most recent 12-month period as of the ending date selected for the employment profile report required by paragraph (a)(1) of this clause. Contractors may select an ending date: (1) As of the end of any pay period during the period January through March 1st of the year the report is due, or (2) as of December 31, if the contractor has previous written approval from the Equal Employment Opportunity Commission to do so for purposes of submitting the Employer Information Report EEO-1 (Standard Form 100).

(e) The count of veterans reported according to paragraph (a) of this clause shall be based on voluntary disclosure. Each Contractor subject to the reporting requirements at 38 U.S.C. 4212 shall invite all disabled veterans and veterans of the Vietnam era who wish to benefit under the affirmative action program at 38 U.S.C. 4212 to identify themselves to the Contractor. The invitation shall state that the information is voluntarily provided; that the information will be kept confidential; that disclosure or refusal to provide the information will not subject the applicant or employee to any adverse treatment; and that the information will be used only in accordance with the regulations promulgated under 38 U.S.C. 4212.

(f) Subcontracts. The Contractor shall include the terms of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary.

(End of clause)

#### 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION  
Employee Class Monetary Wage-Fringe Benefits

Registered Nurse II \$23.42

(End of clause)

#### 52.232-3 PAYMENTS UNDER PERSONAL SERVICES CONTRACTS (APR 1984)

The Government shall pay the Contractor for the services performed by the Contractor, as set forth in the Schedule of this contract, at the rates prescribed, upon the submission by the Contractor of proper invoices or time statements to the office or officer designated and at the time provided for in this contract. The Government shall also pay the Contractor:

(a) a per diem rate in lieu of subsistence for each day the Contractor is in a travel status away from home or regular place of employment in accordance with Federal Travel Regulations (41 CFR 101-7) as authorized in appropriate Travel Orders; and

(b) any other transportation expenses if provided for in the Schedule.

#### 52.249-12 TERMINATION (PERSONAL SERVICES) (APR 1984)

The Government may terminate this contract at any time upon at least 15 days' written notice by the Contracting Officer to the Contractor. The Contractor, with the written consent of the Contracting Officer, may terminate this contract upon at least 15 days' written notice to the Contracting Officer.

(End of clause)

## 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.gov/>

(End of clause)

## 252.201-7000 CONTRACTING OFFICER'S REPRESENTATIVE (DEC 1991)

(a) "Definition. Contracting officer's representative" means an individual designated in accordance with subsection 201.602-2 of the Defense Federal Acquisition Regulation Supplement and authorized in writing by the contracting officer to perform specific technical or administrative functions.

(b) If the Contracting Officer designates a contracting officer's representative (COR), the Contractor will receive a copy of the written designation. It will specify the extent of the COR's authority to act on behalf of the contracting officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

(End of clause)

## Section J - List of Documents, Exhibits and Other Attachments

## Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Attachment 1	Past Performance		
Attachment 2	Management Plan		
Attachment 3	U.S. Employment Eligibility		
Attachment 4	Contract Administration Plan		
Attachment 5	Supplemental Pricing Worksheet		
Attachment 6	Wage Determination Portsmouth, VA		

ATTACHMENT 1

## ATTACHMENT 1

ATTACHMENT 1  
PAST PERFORMANCE TABLE

This will be provided separately via electronic means upon request.

ATTACHMENT 2

ATTACHMENT 2  
MANAGEMENT PLAN  
<INSERT COMPANY NAME>

The offeror shall provide a persuasive written discussion demonstrating their capability and capacity to accomplish timely, effective, and complete start-up and continuity of the services required by the solicitation, both the minimum requirements. The plan should include: specific action steps and milestones; the corporate personnel who will be responsible for start-up of service and which tasks they will perform; and the management and oversight of contract operations, to include the corporate personnel who will be responsible, and how their qualifications and experience contribute to successful contract operations. The management plan should address the key functions necessary for successful contract performance, such as personnel recruitment, retention, and credentialing, scheduling, and human resource functions. The offeror should discuss any risks associated with accomplishing future requirements and plans for mitigating those risks. Refer to Section L, paragraph 2.9. for additional information.

ATTACHMENT 3

LISTS OF ACCEPTABLE DOCUMENTS  
SUBMIT ONE FROM LIST A

## LIST A

## Documents that Establish Both Identity and Employment Eligibility

1. U. S. Passport (unexpired or expired)
2. Certificate of U. S. Citizenship (INS Form N-560 or N-561)
3. Certificate of Naturalization (INS Form N-550 or N-570)
4. Unexpired foreign passport, with I-551 stamp or attached INS Form I-94 indicating unexpired employment authorization.
5. Alien Registration Receipt Card with photograph (INS Form I-151 or I-551)
6. Unexpired Temporary Resident Card (INS Form I-688)
7. Unexpired Employment Authorization Card (INS Form I-688A)
8. Unexpired Reentry Permit (INS Form I-327)
9. Unexpired Refugee Travel Document (INS Form I-571)
10. Unexpired Employment Authorization Document issued by the INS which contains a photograph (INS Form I-698B)

OR SUBMIT ONE FROM LIST B AND ONE FROM LIST C

## LIST B

## Documents that Establish Identity

1. Driver's license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, sex, height, eye color, and address
2. ID card issued by federal, state or local government agencies of entitles provided it contains a photograph or information such as name, date of birth, sex height, eye color, and address
3. School ID card with a photograph
4. Voter's registration card
5. U.S. Military card or draft record

## LIST C

## Documents that Establish Employment Eligibility

1. U.S. social security card issued by the Social Security Administration (other than a card stating it is not valid for employment)
2. Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350)
3. Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal
4. Native American Tribal document

6. Military dependant's ID Card

7. U.S. Coast Guard Merchant Mariner Card

8. Native American tribal document

9. Driver's license issued by a Canadian government authority

For persons under age 18 who are unable to present a document listed above;

10. School record or report card

11. Clinic, doctor, or hospital record

12. Day-care or nursery school record
5. U.S. Citizen ID Card (INS Form I-197)

6. ID Card for use of Resident Citizen in the United States (INS Form I-179)

7. Unexpired employment authorization document issued by the INS (other than those listed under List a).

ATTACHMENT 4

This will be provided separately via electronic means upon request.

ATTACHMENT 5

This supplemental pricing worksheet shall be completed in accordance with requirements of Section L, paragraph L.2.3d(2). This worksheet requires two sets of data: 1) information regarding the minimum compensation rates to be paid by the offeror to any health care worker in this labor category/CLIN for the specified solicitation Lot; and 2) information regarding the average compensation rate for the labor category, considering all health care workers to be utilized and all hours of service to be performed. The Contracting Officer will use the minimum compensation information to determine the price realism of the proposed compensation. The Contracting Officer will use the average compensation information for best value determinations. A separate supplemental pricing worksheet for each of the labor categories/CLINs included in this Lot is provided on a separate tab within this file; each provided tab shall be completed.

- i. Hourly Rate (direct compensation to the HCW) (expressed in dollars and cents)
- ii. \*Fringe Benefits (expressed in dollars and cents)

Minimum compensation for HCWs in this labor category.	Average compensation for HCWs in this labor category
\$0.00	\$0.00
\$0.00	\$0.00
<b>Total Health Care Worker Compensation Per Hour</b>	<b>\$0.00 \$0.00</b>



\*Fringe Benefits include non-cash compensation provided to employees (including that necessary to comply with Department of Labor compensation requirements), such as 401(k), Insurance (Medical/Dental/Life), Continuing Education Expenses, Bonuses, Incentives, and Uniform Allowances.

The offeror shall describe other fringe benefits offered but NOT included in the fringe benefit rate above (please specify and describe the value of the benefit):

none

#### SOURCE INFORMATION NOTES:

Internet salary surveys, proprietary internal salary studies and current wages on existing contracts.

#### ATTACHMENT 6

WAGE DETERMINATION NO: 94-2543 REV (32) AREA: VA,NORFOLK

WAGE DETERMINATION NO: 94-2543 REV (32) AREA: VA,NORFOLK

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

\*\*\*FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL\*\*\*

WASHINGTON D.C. 20210

Wage Determination No**1994-2543**

William W.Gross Division of | Revision No.: 32

Director Wage Determinations| Date Of Last Revision: 07/29/2003

States: North Carolina, **Virginia**

Area: North Carolina Counties of Camden, Chowan, Currituck, Gates, Pasquotank, Perquimans

**Virginia** Counties of Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, **Portsmouth**, Southampton, Suffolk, Surry, **Virginia** Beach, Williamsburg, York

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	8.38
01012 - Accounting Clerk II	10.58
01013 - Accounting Clerk III	13.17
01014 - Accounting Clerk IV	14.28
01030 - Court Reporter	12.94
01050 - Dispatcher, Motor Vehicle	12.63
01060 - Document Preparation Clerk	10.68
01070 - Messenger (Courier)	8.68
01090 - Duplicating Machine Operator	9.93
01110 - Film/Tape Librarian	10.56
01115 - General Clerk I	7.94
01116 - General Clerk II	9.77

01117 - General Clerk III	12.15
01118 - General Clerk IV	13.59
01120 - Housing Referral Assistant	16.42
01131 - Key Entry Operator I	9.13
01132 - Key Entry Operator II	11.49
01191 - Order Clerk I	11.13
01192 - Order Clerk II	14.56
01261 - Personnel Assistant (Employment) I	12.18
01262 - Personnel Assistant (Employment) II	14.07
01263 - Personnel Assistant (Employment) III	14.87
01264 - Personnel Assistant (Employment) IV	17.03
01270 - Production Control Clerk	17.78
01290 - Rental Clerk	12.49
01300 - Scheduler, Maintenance	13.00
01311 - Secretary I	13.00
01312 - Secretary II	15.14
01313 - Secretary III	17.27
01314 - Secretary IV	20.25
01315 - Secretary V	21.26
01320 - Service Order Dispatcher	12.63
01341 - Stenographer I	10.51
01342 - Stenographer II	12.90
01400 - Supply Technician	19.04
01420 - Survey Worker (Interviewer)	12.02
01460 - Switchboard Operator-Receptionist	9.59
01510 - Test Examiner	14.39
01520 - Test Proctor	14.39
01531 - Travel Clerk I	9.92
01532 - Travel Clerk II	10.59
01533 - Travel Clerk III	11.30
01611 - Word Processor I	11.58
01612 - Word Processor II	13.96
01613 - Word Processor III	14.61
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	9.41
03041 - Computer Operator I	11.53
03042 - Computer Operator II	13.32
03043 - Computer Operator III	16.50
03044 - Computer Operator IV	19.12
03045 - Computer Operator V	20.32
03071 - Computer Programmer I (1)	19.24
03072 - Computer Programmer II (1)	21.77
03073 - Computer Programmer III (1)	25.96
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	25.89
03102 - Computer Systems Analyst II (1)	27.62
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	11.53
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	18.20
05010 - Automotive Glass Installer	16.60
05040 - Automotive Worker	16.60
05070 - Electrician, Automotive	17.38
05100 - Mobile Equipment Servicer	15.00

05130 - Motor Equipment Metal Mechanic	18.20
05160 - Motor Equipment Metal Worker	16.60
05190 - Motor Vehicle Mechanic	18.20
05220 - Motor Vehicle Mechanic Helper	14.15
05250 - Motor Vehicle Upholstery Worker	15.78
05280 - Motor Vehicle Wrecker	16.60
05310 - Painter, Automotive	17.38
05340 - Radiator Repair Specialist	15.78
05370 - Tire Repairer	13.37
05400 - Transmission Repair Specialist	18.20
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	7.92
07010 - Baker	9.05
07041 - Cook I	8.43
07042 - Cook II	9.32
07070 - Dishwasher	7.42
07130 - Meat Cutter	11.54
07250 - Waiter/Waitress	7.56
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	20.27
09040 - Furniture Handler	13.34
09070 - Furniture Refinisher	16.03
09100 - Furniture Refinisher Helper	13.05
09110 - Furniture Repairer, Minor	14.56
09130 - Upholsterer	16.03
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	8.43
11060 - Elevator Operator	8.36
11090 - Gardener	10.19
11121 - House Keeping Aid I	7.41
11122 - House Keeping Aid II	9.50
11150 - Janitor	8.96
11210 - Laborer, Grounds Maintenance	9.52
11240 - Maid or Houseman	7.41
11270 - Pest Controller	10.57
11300 - Refuse Collector	10.02
11330 - Tractor Operator	9.71
11360 - Window Cleaner	9.50
12000 - Health Occupations	
12020 - Dental Assistant	11.11
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	13.79
12071 - Licensed Practical <b>Nurse</b> I	10.98
12072 - Licensed Practical <b>Nurse</b> II	12.32
12073 - Licensed <b>Nurse</b> III	13.78
12100 - Medical Assistant	10.39
12130 - Medical Laboratory Technician	12.14
12160 - Medical Record Clerk	11.99
12190 - Medical Record Technician	13.15
12221 - Nursing Assistant I	7.67
12222 - Nursing Assistant II	8.63
12223 - Nursing Assistant III	9.42
12224 - Nursing Assistant IV	10.56
12250 - Pharmacy Technician	11.84
12280 - Phlebotomist	11.71

12311 - Registered <b>Nurse</b> I	19.72
12312 - <b>Nurse</b> II	23.42
12313 - <b>Nurse</b> II, Specialist	23.42
12314 - Registered <b>Nurse</b> III	28.34
12315 - Registered <b>Nurse</b> III, Anesthetist	28.34
12316 - Registered <b>Nurse</b> IV	33.96
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	14.23
13011 - Exhibits Specialist I	15.81
13012 - Exhibits Specialist II	19.21
13013 - Exhibits Specialist III	21.33
13041 - Illustrator I	17.63
13042 - Illustrator II	21.42
13043 - Illustrator III	23.78
13047 - Librarian	21.20
13050 - Library Technician	12.60
13071 - Photographer I	11.73
13072 - Photographer II	15.55
13073 - Photographer III	18.89
13074 - Photographer IV	20.98
13075 - Photographer V	25.39
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	6.95
15030 - Counter Attendant	6.95
15040 - Dry Cleaner	8.75
15070 - Finisher, Flatwork, Machine	6.95
15090 - Presser, Hand	6.95
15100 - Presser, Machine, Drycleaning	6.95
15130 - Presser, Machine, Shirts	6.95
15160 - Presser, Machine, Wearing Apparel, Laundry	6.95
15190 - Sewing Machine Operator	9.35
15220 - Tailor	9.91
15250 - Washer, Machine	7.51
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	18.33
19040 - Tool and Die Maker	20.31
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	15.62
21020 - Material Coordinator	17.78
21030 - Material Expediter	17.78
21040 - Material Handling Laborer	9.75
21050 - Order Filler	9.89
21071 - Forklift Operator	13.56
21080 - Production Line Worker (Food Processing)	13.08
21100 - Shipping/Receiving Clerk	11.02
21130 - Shipping Packer	12.10
21140 - Store Worker I	9.87
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	12.41
21210 - Tools and Parts Attendant	14.93
21400 - Warehouse Specialist	14.36
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	20.53
23040 - Aircraft Mechanic Helper	15.13
23050 - Aircraft Quality Control Inspector	21.44

23060 - Aircraft Servicer	16.87	
23070 - Aircraft Worker	17.74	
23100 - Appliance Mechanic	17.63	
23120 - Bicycle Repairer	13.37	
23125 - Cable Splicer	20.32	
23130 - Carpenter, Maintenance	16.03	
23140 - Carpet Layer	17.61	
23160 - Electrician, Maintenance	18.96	
23181 - Electronics Technician, Maintenance I	16.46	
23182 - Electronics Technician, Maintenance II	16.84	
23183 - Electronics Technician, Maintenance III	18.04	
23260 - Fabric Worker	14.56	
23290 - Fire Alarm System Mechanic	16.79	
23310 - Fire Extinguisher Repairer	13.84	
23340 - Fuel Distribution System Mechanic	18.95	
23370 - General Maintenance Worker	15.31	
23400 - Heating, Refrigeration and Air Conditioning Mechanic	16.79	
23430 - Heavy Equipment Mechanic	16.79	
23440 - Heavy Equipment Operator	16.79	
23460 - Instrument Mechanic	16.79	
23470 - Laborer	10.02	
23500 - Locksmith	18.17	
23530 - Machinery Maintenance Mechanic	18.43	
23550 - Machinist, Maintenance	16.79	
23580 - Maintenance Trades Helper	13.05	
23640 - Millwright	20.58	
23700 - Office Appliance Repairer	16.03	
23740 - Painter, Aircraft	18.24	
23760 - Painter, Maintenance	16.03	
23790 - Pipefitter, Maintenance	17.37	
23800 - Plumber, Maintenance	16.58	
23820 - Pneudraulic Systems Mechanic	16.79	
23850 - Rigger	16.79	
23870 - Scale Mechanic	15.31	
23890 - Sheet-Metal Worker, Maintenance	16.79	
23910 - Small Engine Mechanic	15.31	
23930 - Telecommunication Mechanic I	16.79	
23931 - Telecommunication Mechanic II	20.16	
23950 - Telephone Lineman	16.79	
23960 - Welder, Combination, Maintenance	16.79	
23965 - Well Driller	16.79	
23970 - Woodcraft Worker	16.79	
23980 - Woodworker	13.84	
24000 - Personal Needs Occupations		
24570 - Child Care Attendant	7.15	
24580 - Child Care Center Clerk	11.06	
24600 - Chore Aid	6.58	
24630 - Homemaker	10.63	
25000 - Plant and System Operation Occupations		
25010 - Boiler Tender	17.76	
25040 - Sewage Plant Operator	17.81	
25070 - Stationary Engineer	17.76	
25190 - Ventilation Equipment Tender	13.05	
25210 - Water Treatment Plant Operator	17.81	

27000 - Protective Service Occupations		
(not set) - Police Officer	17.47	
27004 - Alarm Monitor	11.95	
27006 - Corrections Officer	13.55	
27010 - Court Security Officer	14.51	
27040 - Detention Officer	13.55	
27070 - Firefighter	13.99	
27101 - Guard I	8.94	
27102 - Guard II	10.70	
28000 - Stevedoring/Longshoremen Occupations		
28010 - Blocker and Bracer	15.07	
28020 - Hatch Tender	15.07	
28030 - Line Handler	15.07	
28040 - Stevedore I	15.44	
28050 - Stevedore II	16.96	
29000 - Technical Occupations		
21150 - Graphic Artist	18.24	
29010 - Air Traffic Control Specialist, Center (2)	29.10	
29011 - Air Traffic Control Specialist, Station (2)	20.07	
29012 - Air Traffic Control Specialist, Terminal (2)	22.09	
29023 - Archeological Technician I	13.01	
29024 - Archeological Technician II	14.63	
29025 - Archeological Technician III	18.07	
29030 - Cartographic Technician	19.12	
29035 - Computer Based Training (CBT) Specialist/ Instructor	25.38	
29040 - Civil Engineering Technician	18.89	
29061 - Drafter I	11.46	
29062 - Drafter II	12.90	
29063 - Drafter III	16.21	
29064 - Drafter IV	19.70	
29081 - Engineering Technician I	15.58	
29082 - Engineering Technician II	16.67	
29083 - Engineering Technician III	20.54	
29084 - Engineering Technician IV	24.87	
29085 - Engineering Technician V	29.05	
29086 - Engineering Technician VI	35.89	
29090 - Environmental Technician	16.43	
29100 - Flight Simulator/Instructor (Pilot)	27.62	
29160 - Instructor	19.90	
29210 - Laboratory Technician	14.86	
29240 - Mathematical Technician	19.70	
29361 - Paralegal/Legal Assistant I	12.85	
29362 - Paralegal/Legal Assistant II	15.60	
29363 - Paralegal/Legal Assistant III	19.09	
29364 - Paralegal/Legal Assistant IV	23.09	
29390 - Photooptics Technician	19.70	
29480 - Technical Writer	20.56	
29491 - Unexploded Ordnance (UXO) Technician I	18.49	
29492 - Unexploded Ordnance (UXO) Technician II	22.37	
29493 - Unexploded Ordnance (UXO) Technician III	26.81	
29494 - Unexploded (UXO) Safety Escort	18.49	
29495 - Unexploded (UXO) Sweep Personnel	18.49	
29620 - Weather Observer, Senior (3)	18.44	
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	17.04	

29622 - Weather Observer, Upper Air (3)	17.04	
31000 - Transportation/ Mobile Equipment Operation Occupations		
31030 - Bus Driver	10.39	
31260 - Parking and Lot Attendant	7.51	
31290 - Shuttle Bus Driver	10.10	
31300 - Taxi Driver	10.29	
31361 - Truckdriver, Light Truck	10.10	
31362 - Truckdriver, Medium Truck	11.06	
31363 - Truckdriver, Heavy Truck	14.64	
31364 - Truckdriver, Tractor-Trailer	14.64	
99000 - Miscellaneous Occupations		
99020 - Animal Caretaker	7.99	
99030 - Cashier	7.67	
99041 - Carnival Equipment Operator	10.00	
99042 - Carnival Equipment Repairer	10.49	
99043 - Carnival Worker	7.12	
99050 - Desk Clerk	8.10	
99095 - Embalmer	17.93	
99300 - Lifeguard	8.88	
99310 - Mortician	21.33	
99350 - Park Attendant (Aide)	11.14	
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)		8.22
99500 - Recreation Specialist	13.50	
99510 - Recycling Worker	12.27	
99610 - Sales Clerk	8.88	
99620 - School Crossing Guard (Crosswalk Attendant)		9.62
99630 - Sport Official	7.72	
99658 - Survey Party Chief (Chief of Party)	13.67	
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)		12.43
99660 - Surveying Aide	8.54	
99690 - Swimming Pool Operator	10.63	
99720 - Vending Machine Attendant	10.43	
99730 - Vending Machine Repairer	12.22	
99740 - Vending Machine Repairer Helper	10.43	

---

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M.

at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as



amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination.

Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.



## Section K - Representations, Certifications and Other Statements of Offerors

## CLAUSES INCORPORATED BY REFERENCE

52.223-13                      Certification of Toxic Chemical Release Reporting                      AUG 2003

## CLAUSES INCORPORATED BY FULL TEXT

## 52.203-2    CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985)

(a) The offeror certifies that --

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to --

(i) Those prices,

(ii) The intention to submit an offer, or

(iii) The methods of factors used to calculate the prices offered:

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory --

(1) Is the person in the offeror's organization responsible for determining the prices offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision \_\_\_\_\_ (insert full name of person(s) in the offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offeror's organization);

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision.

(c) If the offeror deletes or modifies subparagraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

(End of clause)

52.203-11 CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (APR 1991)

(a) The definitions and prohibitions contained in the clause, at FAR 52.203-12, Limitation on Payments to Influence Certain Federal Transactions, included in this solicitation, are hereby incorporated by reference in paragraph (b) of this Certification.

(b) The offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that on or after December 23, 1989,--

(1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement;

(2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and

(3) He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.

2) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

(End of provision)

52.204-3 TAXPAYER IDENTIFICATION (OCT 1998)

(a) Definitions.

“Common parent,” as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

“Taxpayer Identification Number (TIN),” as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

\_\_\_ TIN: \_\_\_\_\_

\_\_\_ TIN has been applied for.

\_\_\_ TIN is not required because:

\_\_\_ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

\_\_\_ Offeror is an agency or instrumentality of a foreign government;

\_\_\_ Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.

\_\_\_ Sole proprietorship;

\_\_\_ Partnership;

\_\_\_ Corporate entity (not tax-exempt);

\_\_\_ Corporate entity (tax-exempt);

\_\_\_ Government entity (Federal, State, or local);

\_\_\_ Foreign government;

\_\_\_ International organization per 26 CFR 1.6049-4;

\_\_\_ Other \_\_\_\_\_

(f) Common parent.

\_\_\_ Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

\_\_\_ Name and TIN of common parent:

Name \_\_\_\_\_

TIN \_\_\_\_\_

(End of provision)

(a) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS+4" followed by the DUNS number or "DUNS+4" that identifies the offeror's name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet, Inc. The DUNS+4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see Subpart 32.11) for the same parent concern.

(b) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business name.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company physical street address, city, state and Zip Code.

(iv) Company mailing address, city, state and Zip Code (if separate from physical).

(v) Company telephone number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(End of provision)

#### 52.209-5 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS (DEC 2001)

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that-

(i) The Offeror and/or any of its Principals-

(A) Are ( ) are not ( ) presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have ( ) have not ( ), within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to

obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are ( ) are not ( ) presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision.

(ii) The Offeror has ( ) has not ( ), within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

(End of provision)

#### 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (APR 2002)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 622110 .

(2) The small business size standard is 29M .

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it ( ) is, ( ) is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it ( ) is, ( ) is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ( ) is, ( ) is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ( ) is, ( ) is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it ( ) is, ( ) is not a service-disabled veteran-owned small business concern.

(6) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, as part of its offer, that--

(i) It ( ) is, ( ) is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It ( ) is, ( ) is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture:\_\_\_\_\_.) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and



(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women; in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

#### 52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that --

(a) ( ) It has, ( ) has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;

(b) ( ) It has, ( ) has not, filed all required compliance reports; and

(c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

(End of provision)

#### 252.209-7001 DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENT OF A TERRORIST COUNTRY (MAR 1998)

(a) "Definitions."

As used in this provision --

(a) "Government of a terrorist country" includes the state and the government of a terrorist country, as well as any political subdivision, agency, or instrumentality thereof.

(2) "Terrorist country" means a country determined by the Secretary of State, under section 6(j)(1)(A) of the Export Administration Act of 1979 (50 U.S.C. App. 2405(j)(i)(A)), to be a country the government of which has repeatedly provided support for such acts of international terrorism. As of the date of this provision, terrorist countries include: Cuba, Iran, Iraq, Libya, North Korea, Sudan, and Syria.

(3) "Significant interest" means --

(i) Ownership of or beneficial interest in 5 percent or more of the firm's or subsidiary's securities. Beneficial interest includes holding 5 percent or more of any class of the firm's securities in "nominee shares," "street names," or some other method of holding securities that does not disclose the beneficial owner;

(ii) Holding a management position in the firm, such as a director or officer;

(iii) Ability to control or influence the election, appointment, or tenure of directors or officers in the firm;

(iv) Ownership of 10 percent or more of the assets of a firm such as equipment, buildings, real estate, or other tangible assets of the firm; or

(v) Holding 50 percent or more of the indebtedness of a firm.

(b) "Prohibition on award."

In accordance with 10 U.S.C. 2327, no contract may be awarded to a firm or a subsidiary of a firm if the government of a terrorist country has a significant interest in the firm or subsidiary or, in the case of a subsidiary, the firm that owns the subsidiary, unless a waiver is granted by the Secretary of Defense.

(c) "Disclosure."

If the government of a terrorist country has a significant interest in the Offeror or a subsidiary of the Offeror, the Offeror shall disclose such interest in an attachment to its offer. If the Offeror is a subsidiary, it shall also disclose any significant interest the government of a terrorist country has in any firm that owns or controls the subsidiary. The disclosure shall include --

(1) Identification of each government holding a significant interest; and

(2) A description of the significant interest held by each government.

(End of provision)

## Section L - Instructions, Conditions and Notices to Bidders

SECTION L

## SECTION L

## 1. SUBMISSION OF COST OR PRICING DATA

1.1. It is expected that this contract will be awarded based upon a determination that there is adequate price competition; therefore, the offeror is not required to submit additional cost or price data or certify cost or pricing data with its proposal.

1.2. If, after receipt of the proposals, the Contracting Officer determines that adequate price competition does not exist in accordance with FAR 15.403-3 and 15.403-4, the offeror shall provide other information requested to be submitted to determine fair and reasonableness of price or cost realism, or certified cost or pricing data as requested by the Contracting Officer.

## 2. INSTRUCTIONS FOR PREPARATION OF PROPOSALS

2.1. Introduction and Purpose. This section specifies the format and content that offerors shall use in response to this Request for Proposal (RFP). The intent is not to restrict the offerors in the manner in which they will perform their work but rather to require uniformity in the format of the responses for evaluation purposes. Offerors must submit a proposal that is both in the format prescribed herein and is comprehensive enough to provide the basis for a sound evaluation by the Government. Information provided should be precise, factual, and complete: avoiding unnecessary, irrelevant, unrelated, unsubstantiated, illogical, vague and/or expansive discussions. Clarity, completeness, and responsiveness are of the utmost importance. Proposals shall be in the form prescribed by, and shall contain a response to, each identified in this paragraph. Any proposal that does not offer as a minimum that which is requested in this solicitation may be determined to be substantially incomplete and not warrant any further consideration. A complete proposal, including both Technical and Business, shall be submitted by the closing date specified in Section A of the solicitation.

Proposals shall be submitted in three separate volumes:

Volume I - Past Performance Proposal (original & 1 copy)

Volume II - Management Plan (original & 1 copy)

Volume III - Business Proposal (original & 1 copy)

Upon receipt of the electronic files from the Contracting Officer, the offeror's proposal shall be submitted on 6 offeror provided 3.5" diskettes or CD-ROM(s) (all hereafter referred to as "diskettes"). The offeror is responsible for ensuring that submitted diskettes are neither physically damaged nor contain corrupted files such that they are not readable by the Government.

2.2. Diskettes 1 and 2 shall each contain the offeror's Past Performance information and shall contain the electronic file "[name of offeror] Past Performance.doc" (Attachment 001). The information on diskette 2 shall be identical to the information on diskette 1.

2.3. Diskettes 3 and 4 shall each contain the Management Plan and shall include the Government provided electronic file "[name of offeror] Management Plan.doc" (Attachment 002). The information on diskette 3 shall be identical to the information on diskette 4.

2.4. Diskettes 5 and 6 shall each contain the offeror's Business Proposal and shall include the Government provided electronic file "[name of offeror] Business Proposal.xls." Included within "[name of offeror] Business Proposal.xls" are Supplemental Pricing Worksheets for each separately priced position. The offeror shall complete all the

Supplemental Pricing Worksheets within "[name of offeror] Business Proposal.xls." The information on diskette 5 shall be identical to the information on diskette 6.

2.5. If an offeror is late submitting (a) any diskette or (b) any required file is missing from their diskette proposal, their entire proposal will be considered late.

2.6. Offerors are responsible for assuring that the diskettes forwarded in response to this solicitation are neither damaged nor unreadable. Diskettes 1 through 6 shall be formatted using Microsoft Office for Windows format. All files shall be submitted using either Microsoft Word 97 or 2000 (for the .doc files); and Microsoft Excel 97 or 2000 (for the .xls files). Documents and spreadsheets submitted in Microsoft Word 2002 or Microsoft Excel 2002 WILL NOT be accepted. Diskette 1 is identical to diskette 2; Diskette 3 is identical to diskette 4; Diskette 5 is identical to diskette 6. Offerors shall assure that all files are in a "read only" format and not subject to change. Files shall NOT be password protected.

2.7. Offerors shall accept the formatting, style, pitch/point, margins and other formatting imbedded in these electronic documents as provided. The Government will accept no changes.

2.8. Volume I: Past Performance (Original & 1 Copy) Diskettes 1 and 2 shall each contain the offeror's Past Performance information and shall contain the file "[name of offeror] Past Performance.doc" (Attachment 001). The information on diskette 2 shall mirror the information on diskette 1.

a. Volume I shall contain the table provided as Attachment 001 (Past Performance Chart) for submission of past performance information. The Contractor shall COMPLETE Past Performance.doc per Attachment 001, as it appears in the file and shall not make any changes to the format of the chart. (NOTE: An electronic copy of Past Performance.doc shall be provided upon request.) This document shall include information from not more than five of their previous/current contracts NOT awarded by the Naval Medical Logistics Command. These references shall be those that the offeror believes are their most current and are relevant to the labor categories identified in Section B. The Government will supplement this information with past performance analyses of contracts awarded by the Naval Medical Logistics Command. In selecting the most relevant contracts, the offeror may include contracts that demonstrate the prior experience of corporate officials or the experience of sub-Contractors/teaming partners. In order to be considered current, services must have been provided within the last five years. The file, "Past Performance.doc" shall be renamed, "[name of offeror] Past Performance.doc" when it is submitted. WHEN PRINTED, EACH REFERENCE AND IT'S RELATED INFORMATION SHALL NOT EXCEED ONE 8.5" X 11" PIECE OF PAPER. THE ENTIRE DOCUMENT SHALL NOT EXCEED FIVE 8.5" X 11" PIECES OF PAPER.

b. If the offeror has no relevant past performance, they shall affirmatively state that they possess no relevant past performance within [name of offeror] Past Performance.doc.

c. The offeror shall complete Past Performance.doc to include the following:

1. The contract number(s)
2. The number of HCWs provided
3. The type of HCWs provided, e.g., 2 ultrasound technologists, 4 radiologic technologists, etc.
4. The location of services provided including facility name, city and state
5. The start dates that services were/are being provided
6. The completion dates that services were/are being provided
7. The name, organization, telephone number, and e-mail address of a VERIFIED point of contact at the federal, state, local Government or commercial entity for which the contract services were performed. The offeror is

responsible for ensuring that all points of contact provided as references are current and appropriate, and that the phone numbers provided are valid

8. A brief description of services provided and an explanation of how that experience is directly related and/or similar or relevant to the scope, magnitude, and complexity of the requirement (as defined herein). If relevance is not apparent, provide supplemental information to clearly demonstrate the relevance. At the discretion of the offeror and based upon the relevance to the scope, complexity and magnitude of the RFP, this information may be added as a supplemental file to diskettes 1 and 2 as a Microsoft Word, Contractor-prepared document titled, "[name of offeror] Relevance.doc". This document shall be formatted using typical business style, pitch/point, margins, etc and is limited to one 8.5" x 11" printed piece of paper. It shall, however, be a relevant and pointed discourse, avoiding unnecessary, irrelevant, unrelated, unsubstantiated, and illogical, vague and/or expansive discussions. A negative reply can be provided at the discretion of the offeror.

9. The number, type and severity of any quality, delivery or price problems, or any other anecdotal issues, in performing the contract, the corrective action taken and the effectiveness of the corrective action. Offerors shall also submit complete information of any discrepancy or non-compliance reports issued under these contracts and the corrective action mechanisms that were completed or started. At the discretion of the offeror and based upon the number of discrepancies, this information may be added as a supplemental file to diskettes 1 and 2 as a Microsoft Word, Contractor-prepared document titled, "[name of offeror] CDRs.doc". This document shall be formatted using typical business style, pitch/point, margins, etc and is limited to one 8.5" x 11" printed piece of paper. It shall, however, be a relevant and pointed discourse, avoiding unnecessary, irrelevant, unrelated, unsubstantiated, and illogical, vague and/or expansive discussions. A negative reply can be provided at the discretion of the offeror.

d. Offerors may submit a one-page discussion of noteworthy successes, accomplishments, awards and/or commendations achieved during the described experience in providing services. Offerors may also submit any other information the offeror considers relevant to its past performance. This information shall be included on diskettes 1 and 2 as a Microsoft Word, Contractor-prepared document titled, "[name of offeror] Accomplishments.doc". This document shall be formatted using typical business style, pitch/point, margins, etc and is limited to one 8.5" x 11" printed piece of paper. Information shall, however, be a relevant and pointed discourse, avoiding unnecessary, irrelevant, unrelated, unsubstantiated, and illogical, vague and/or expansive discussions. A negative reply can be provided at the discretion of the offeror.

2.9. Volume II: Management Plan (Original & 1 Copy) Diskettes 3 and 4 shall each contain the offeror's Management Plan information and shall contain the file "[name of offeror] Management Plan.doc" (see Attachment 002). The information on diskette 3 shall mirror the information on diskette 4. (NOTE: An electronic copy of Management Plan.doc shall be provided upon request.) This Microsoft Word file requires that offerors provide information concerning their Management Plan for the provision of services under these contracts. The offeror shall provide a persuasive written discussion demonstrating their capability and capacity to accomplish timely, effective, and complete start-up and continuity of the services required by the solicitation, both the minimum requirements and future maximum requirements. The plan should include: specific action steps and milestones; the corporate personnel who will be responsible for start-up of services and which tasks they will perform; and the schedule for accomplishing those tasks. The plan should include the offeror's approach to ongoing day-to-day management and oversight of contract operations, to include the corporate personnel who will be responsible, and how their qualifications and experience contribute to successful contract operations. The management plan should address the key functions necessary for successful contract performance, such as personnel recruitment, retention, credentialing, scheduling, and human resource functions. The offeror should discuss any risks associated with accomplishing future requirements and plans for mitigating those risks. THE OFFEROR'S RESPONSE IS LIMITED TO A MAXIMUM OF FIVE (5) SINGLE SIDED 8.5" X 11" PIECES OF PAPER, TYPE SIZE 10 PITCH, MARGINS NOT LESS THAN 1 INCH, WHEN PRINTED.

2.10. Volume III: Business Proposal (Original & 1 Copy) Diskettes 5 and 6 shall each contain the offeror's Business Proposal information and shall contain the file "[name of offeror] Business Proposal.doc".

### 3. PROPOSAL EVALUATION

3.1. Past Performance is significantly more important than the Management Plan. The combination of Technical Proposal factors (Past Performance and Management Plan) is significantly more important than the combined Business Proposal evaluation factors (Completeness, Reasonableness, and Realism).

3.2. The Government reserves the right to award without discussions. It should be noted that award may be made to other than the lowest priced offer. Offerors are therefore cautioned that each initial offer should contain the offeror's best terms.

3.3. The Government may set the competitive range following evaluation of technical and business proposals and conduct discussions with remaining offerors. Discussions may be in person, by telephone, or in writing at the discretion of the contracting officer.

#### 3.4. Technical Proposal Evaluation.

a. Past Performance. The Government will evaluate the "risk to the Government" associated with the quality and quantity of relevant past performance. The Government will give greater consideration to past performance (minimum and maximum quantities) that is most relevant to the solicitation. Past performance not as relevant will warrant a greater technical risk assessment. The most relevant past performance will be those references that most closely match the solicitation requirements in terms of Scope (i.e. the type of HCWs in settings similar to the requirements [clinical environment]), magnitude (i.e. the numbers of HCWs provided by labor category) and, complexity (i.e. the range and depth of labor categories, geographic similarity to the requirement [i.e. metropolitan versus rural]), single/multi-site, and single/multi specialty). Dental experience, although relevant, is less relevant than comparable medical experience. The Government reserves the right to contact the points of contact identified in the offeror's proposal for the purpose of verifying the offeror's record of past performance. Also, the Government will not restrict its past performance evaluation to the information submitted by offerors but will consider any other information in its possession.

b. Management Plan. The Government will evaluate the "risk to the Government" associated with the offeror's Management Plan. The Government will not assume that the offeror possesses any capability unless it is specified in their proposal. The elements the Government will evaluate are stated in section 2.9. THE OFFEROR'S RESPONSE IS LIMITED TO FIVE (5) SINGLE SIDED 8.5" X 11" PIECES OF PAPER, TYPE SIZE 10 PITCH, MARGINS NOT LESS THAN 1 INCH, WHEN PRINTED.

#### 3.5. Business Proposal Evaluation.

a. Adequate price competition is expected for this acquisition. The Business Proposal will be evaluated with consideration to the following factors:

(1) Completeness. All price information, certifications, and supporting documentation required by the Request for Proposal (RFP) has been submitted, and

(2) Reasonableness. The degree to which the proposed prices compare to the prices that a reasonable and prudent person would expect to incur for the same or similar services, and

(3) Realism. The offeror's CLIN/SLIN prices and information provided on the Supplemental Pricing Worksheets will be used in the evaluation of the offeror's proposal. The Contracting Officer will use the minimum compensation information to determine the price realism of the proposed compensation and the average compensation for best value determinations. The offeror's CLIN/SLIN prices and supplemental pricing worksheets will be examined to identify unusually low cost estimates, understatements of costs, inconsistent pricing patterns, potential misunderstandings of the solicitation requirements, and the related risk of personnel recruitment and retention problems during contract performance.

4. TECHNICAL QUESTIONS. Offerors must submit all technical questions concerning this solicitation in writing to the address listed below. The Naval Medical Logistics Command must receive the questions not later than 15 calendar days after the issue date (Block 5 of SF 33) of this solicitation. The Contract Specialist will answer questions that may affect offers in an amendment to the solicitation. The Contract Specialist will not disclose the source of the questions. Questions shall be referred to:

Naval Medical Logistics Command  
 ATTN: Code 02 (22N)/Reference: N62645-04-R-0012  
 1681 Nelson Street  
 Fort Detrick, MD 21702-9203  
 Telephone: (301) 619-3016  
 FAX (301) 619-6793  
 Email to: Acquisitions@nmlc.med.navy.mil

5. LIMITATION OF PAYMENT FOR PERSONAL SERVICES. Under the provisions of 10 U.S.C. 1091 and DODI 6025.5, <sup>3</sup> Personal Services Contracting<sub>2</sub>, implemented 6 January 1995, the total amount of compensation paid to an individual direct health care provider in any year cannot exceed the full-time equivalent annual rate specified in 10 U.S.C. 1091.

6. PRE-PROPOSAL CONFERENCE. The Government will not conduct a pre-proposal conference for this acquisition.

7. SITE VISITS. The Government will not conduct a site visit for this acquisition.

#### 8. REVIEW OF AGENCY PROTESTS

8.1. The contracting activity, Naval Medical Logistics Command, will process agency protests in accordance with the requirements set forth in FAR 33.101(d).

8.2. Pursuant to FAR 33.101(d)(4), agency protests may be filed directly with the appropriate reviewing authority; or a protester may appeal a decision rendered by a Contracting Officer to the appropriate reviewing authority.

8.3. The reviewing authority for Naval Medical Logistics Command, Code 02 is the Director of Acquisition Management Directorate, 1681 Nelson Street, Fort Detrick, MD 21702-9203. Agency procurement protests should clearly identify the initial adjudicating official, i.e., the, "Contracting Officer" or the, "Reviewing Official".

8.4. Offerors should note this review of the Contracting Officer's decision will not extend GAO's timeliness requirements. Therefore, any subsequent protest to GAO must be filed within 10 days of knowledge of initial adverse agency action.

#### CLAUSES INCORPORATED BY REFERENCE

52.215-1	Instructions to Offerors--Competitive Acquisition	JAN 2004
52.237-1	Site Visit	APR 1984
52.237-10	Identification of Uncompensated Overtime	OCT 1997

#### CLAUSES INCORPORATED BY FULL TEXT

## 52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a Firm fixed Price, Indefinite Delivery/ Indefinite quantity (IDIQ) contract resulting from this solicitation.

(End of clause)

## 52.222-24 PREAWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE EVALUATION (FEB 1999)

If a contract in the amount of \$10 million or more will result from this solicitation, the prospective Contractor and its known first-tier subcontractors with anticipated subcontracts of \$10 million or more shall be subject to a preaward compliance evaluation by the Office of Federal Contract Compliance Programs (OFCCP), unless, within the preceding 24 months, OFCCP has conducted an evaluation and found the prospective Contractor and subcontractors to be in compliance with Executive Order 11246.

(End of provision)

## 52.233-2 SERVICE OF PROTEST (AUG 1996)

- 3) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Naval Medical Logistics Command

Attn: Code 22 L,  
1681 Nelson Street  
Fort Detrick, Md. 21702-9203

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

## 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>

(End of provision)



252.204-7001 COMMERCIAL AND GOVERNMENT ENTITY (CAGE) CODE REPORTING (AUG 1999)

(a) The offeror is requested to enter its CAGE code on its offer in the block with its name and address. The CAGE code entered must be for that name and address. Enter "CAGE" before the number.

(b) If the offeror does not have a CAGE code, it may ask the Contracting Officer to request one from the Defense Logistics Information Service (DLIS). The Contracting Officer will--

(1) Ask the Contractor to complete section B of a DD Form 2051, Request for Assignment of a Commercial and Government Entity (CAGE) Code;

(2) Complete section A and forward the form to DLIS; and

(3) Notify the Contractor of its assigned CAGE code.

(c) Do not delay submission of the offer pending receipt of a CAGE code.

(End of provision)

## Section M - Evaluation Factors for Award

SECTION M

## 1. EVALUATION AND BASIS FOR AWARD.

Past performance is significantly more important than the Management Plan. The combination of technical factors (Past Performance, and Management Plan, are significantly more important than the combined price evaluation factors (completeness, reasonableness and realism) (Section L.). However, the closer the merits of the technical proposals are to one another, the greater will be the importance of price in making the award determination. In the event that two or more technical proposals are determined not to have any substantial technical differences (i.e. are technically equivalent), award may be made to the lower priced proposal. It should be noted that award may be made to other than the lowest priced offer. Offers are cautioned that each initial offer should contain the offeror's best terms.

## 2. EVALUATION FACTORS

a. Technical proposals submitted in response to this situation will be evaluated in accordance with the two technical factors listed below. Past Performance is significantly more important than the Management Plan.

Volume 1 – Past Performance (See Section L.3.4a)

Volume II – Management Plan (See Section L.3.4b)

b. Business Proposals (Volume III) submitted in response to this solicitation will be evaluated with consideration to the following factors:

FACTOR 1: Completeness (See Section L.3.5a(1))

FACTOR 2: Reasonableness (See Section L.3.5a(2))

FACTOR 3: Realism (See Section L.3.5a(3))

## 3. AWARD TO SINGLE OFFER.

Subject to the provisions contained herein, award shall be made to a single offeror. Offers must include unit prices for each item listed in order that offers may be properly evaluated. Failure to do this shall be cause for rejection of the entire offer. Offers shall be evaluated on the basis of all quantities shown. Discussions may be held with those offerors determined to be within the competitive range, and award shall be made to that responsible offeror whose total aggregate offer is determined to be in the best interest of the Government.

## CLAUSES INCORPORATED BY FULL TEXT

## 52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)

ATTACHMENT 4  
CONTRACT ADMINISTRATION PLAN  
NAVAL MEDICAL LOGISTICS COMMAND

Definitions.

Administrative Contracting Officer (ACO). The Government official responsible for administering the contract to the extent that the Procuring Contracting Officer has delegated contract administration. For the purposes of this contract, the PCO has retained contract administration responsibilities. Therefore, the terms PCO and ACO refer to different functions performed by the same individual.

b. Alternate Contracting Officer's Representative (ACOR). A Government official appointed in writing by the Procuring Contracting Officer who functions as the technical representative of the Procuring Contracting Officer in the absence of the Contracting Officer's Representative for a specific contract, for a specified period of time.

c. Commanding Officer. Commander/Commanding Officer, Naval Medical Center Portsmouth, VA or designated representative, e.g. Technical Liaison, Department Head.

d. Contracting Officer's Representative (COR). The Government official appointed in writing by the Procuring Contracting Officer who functions as the technical representative of the Procuring Contracting Officer.

e. Contractor - The term "contractor" refers to the business entity with whom the government has the contract, the individual Health Care Worker, or both, as appropriate.

f. Naval Bureau of Medicine and Surgery (BUMED). The command responsible for all naval healthcare contracting initiatives.

g. Naval Medical Logistics Command (NAVMEDLOGCOM). The command responsible for implementation of the Naval Bureau of Medicine and Surgery's healthcare contracting initiatives.

h. Procuring Contracting Officer (PCO). The Government official within NAVMEDLOGCOM authorized by warrant to enter into the contract for the Government.

i. Requiring Activity. The referral Naval Medical Center (NMC) Portsmouth, VA under the cognizance of the Naval Bureau of Medicine and Surgery or other Department of Defense who has been granted authority under 10 U.S.C. 1091.

j. Technical Assistant. (TA). The requiring activity(s) representative who may be assigned to provide technical or administrative assistance to the COR. TAs may be assigned to assist and support the COR but shall not be given the authority to provide any technical direction or clarification directly to the contractor.

k. Ordering Officer. The individual assigned limited authority to sign, issue and modify delivery orders/task orders. Ordering Officers are appointed in writing by the appointing official at the designated ordering activity. For the purposes of this contract, the PCO has retained all Ordering Officer responsibilities. Therefore, the terms PCO and Ordering Officer refer to different functions performed by the same individual.

l. Task Order Contract. A contract for services that does not procure or specify a firm quantity of services other than a minimum and/or maximum quantity, and that provides for the issuance of orders for the performance of tasks during the period of the contract.

Responsibilities.

The Navy's Bureau of Medicine and Surgery (BUMED) as Program Manager shall:

Establish medical services contract policy guidance.

(2) Provide overall direction to the planning, development, and operation of all Navy MTFs.

(3) Monitor the progress and achievement of medical services contracts within the overall health care delivery system.

Oversee the technical aspects of all healthcare services contracting efforts.

b. Naval Medical Logistics Command (Code 07) shall:

Submit with all requisitions for service contracts, answers to questions 1, 2, 3, 4, 5, 6, 7, 11, 12, and 13 of enclosure (1), Part I. Part II of enclosure (1) must be completed as appropriate. Questions that are covered by other parts of this Contract Administration Plan (CAP) need not be answered.

Reserved

Act as healthcare services contracts technical director. Ensure consistency among healthcare services contracts by providing coordination and technical liaison between CORs, BUMED and the PCO.

Coordinate development of healthcare services statements of work, procedures for selection of awardee, surveillance plan and other related documents for contracting.

Identify and establish minimum and maximum order quantities for contracting. Maintain the official documentation in support of calculations.

Monitor and manage reports of contractor non-compliance. Evaluate reports submitted by the individual CORs and recommend disposition to the PCO on all noted discrepancies. Perform trend analysis on reports and provide written feedback to CORs.

(7) Provide technical assistance to CORs and referring Naval Medical Treatment Facilities.

(8) Coordinate with the PCO, conduct periodic COR meetings and inspections to discuss status and performance under the contract that emphasize problem identification, problem solving and contract familiarity.

(9) Ensure COR, MTF, and BUMED are appropriately informed of medical issues.

(10) Provide periodic statistical financial reports concerning program operations to the program manager.

c. The Procuring Contracting Officer (PCO) shall:

Perform all required pre-award actions including providing information or answering questions that arise during the solicitation period and as a result of Freedom of Information Act (FOIA) inquiries.

Review the Documentation Form, Part I and complete Part II (enclosure 1). Verify that the individual(s) nominated has had the required training and has the experience necessary to act as a COR. If the PCO determines that a nominee does not meet the requisite experience and training requirements, the PCO shall request that the activity nominate another individual.

Review the CAP prior to incorporation to ensure that all contract administration functions are assigned, suit the specific circumstances of the contract and give due consideration to the type of contract, the place of performance, the period of performance, any ordering limitations, and inspection and acceptance criteria stated in the solicitation/contract.

Include the COR duties contained in this master CAP in the resultant solicitation/contract(s). Additional duties shall be separately delineated within the contract document, as appropriate.

Designate the paying office in the contract document and/or task orders as appropriate.

Appoint the COR and ACOR.

Identify ordering limitations and authority to those authorized to place orders.

Perform all contracting officer contract administration. Regular meetings between the PCO, the COR and/or the requiring activity's Commanding Officer or representative will be held to discuss the status of and the performance under individual contracts. The frequency of meetings will depend upon the size and complexity of the contract.

NOTE: It is emphasized that only the Contracting Officer has the authority to modify the terms of the contract. Therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the contractor, such direction affecting the terms of the basic contract is being given by the COR, the contractor shall promptly notify the PCO.

Evaluate reports of contractor non-compliance and take appropriate action within 30 days of receipt. Copies of any correspondence regarding the results of such analysis shall be provided to the requiring activity and the COR simultaneously with the action taken.

Arrange post-award conference, if required. Invite necessary attendees. Ensure that the COR duties are thoroughly discussed and understood. Direct the attention of all personnel involved to the DoD Standards of Conduct policy.

Maintain cognizance of the performance of CORs under the contract. Prompt action shall be taken when COR (or alternate) is not performing properly.

Request a task order proposal, evaluate the proposal, and negotiate and determine the price as fair and reasonable prior to issuing a task order.

Issue task orders in accordance with the contract and provide copies of all orders/modifications to the COR. Ensure that the orders are within the scope, period or maximum value of the contract.

Maintain official contract file including modifications and task orders issued (and all back-up documentation).

Ensure accuracy of the master CAP throughout the life of the contract.

Maintain a list of all CORs under their cognizance and periodically review the files and performance of these CORs in accordance with NAVSUPINST 4205.3B.

Review the contractor performance reports prior to issuing any follow-on task orders.

d. The requiring activity shall:

Budget and provide funding for the contract minimum order quantities and subsequent task orders issued.

Nominate an individual by name, title, code and phone number to be appointed by the PCO as the COR. This individual shall also be the quality assurance monitor and lead technical advisor to the ACO and shall be responsible for all technical interface needed during the performance of the contract. An ACOR can be nominated to act in the absence of the COR or to assist when needed to provide additional expertise.

Ensure all individuals nominated as COR or ACOR have the necessary qualifications to satisfactorily perform the required duties, hold a position of responsibility commensurate with the complexity of the contract and have graduated from a COR training course meeting the qualifications specified in Naval Supply System Command (NAVSUP) Instruction 4205.3B prior to appointment.

NOTES:

COR duties are not delegable and multiple primary CORs (not to be confused with the ACOR) under a single contract are not permitted. The COR shall be accountable for the actions of alternates.

Nomination of new CORs as a result of reassignment, termination of employment, etc., shall be made in accordance with the procedures outlined herein.

Nomination of the COR and ACORs shall be made using the enclosure (2) and (3) nomination letters.

(4) Forward a copy of the contract document to all individuals having administrative functions for the contract, upon receipt from the PCO.

(5) Support and supervise the COR in the performance of his or her duties. If the Commanding Officer determines that assigned duties are not being performed in a satisfactory manner, immediate corrective action shall be taken (including the recommendation to replace the COR if required) and the PCO notified. The requiring activity should consider COR performance in evaluating individuals assigned COR functions.

(6) Notify the PCO in writing of any organizational or personnel changes affecting the CAP.

(7) Assure that appropriate timely action is taken on all technical correspondence pertaining to the contract received from either the PCO or COR. This includes the timely submission to the PCO of any contractor or Bureau of Medicine and Surgery requests for changes to the statement of work, deviations or waivers. All requests for changes to the statement of work must be accompanied by an independent government estimate of the effect on the contract amount and necessary funding, if additional costs are anticipated. Changes proposed by the contractor shall be accompanied by the contractor quote to provide a budgetary estimate of the cost impact, rationale for requesting the change and the requiring activity (clinic or hospital, etc.) input as to technical acceptability of the change.

(8) The requiring activity Commanding Officer may appoint a TA to assist the COR in executing routine administration and monitoring duties. The appointment must be in writing and must set forth the TA's responsibilities and limitations. A copy of the letter shall be provided to the PCO. Before appointment, ensure TAs have the appropriate training and experience. A sample TA appointment letter is provided as enclosure (4).

e. The Contracting Officer's Representative (COR) shall:

Attend post award conference and periodically scheduled meetings between the PCO, requiring activity and COR to discuss the status of and the performance under the contract.

Provide Independent Government Cost Estimates and/or Market Surveys of required positions as necessary.

Avoid issuing any instructions that could constitute a contractual change. The COR shall not enter into any understanding, agreement, modification, or change order deviating from the terms of the basic contract with the contractor which shall be effective or binding on the Government. If, in the opinion of the contractor, an effort outside the scope of the contract is requested, the contractor shall promptly notify the PCO in writing. No action may be taken by the contractor unless the PCO or ACO has issued a contractual change. The COR will include, on all correspondence to the contractor, a declination of authority in accordance with SECNAVINST 4200.23

Perform as technical interface between the government and the contractor for the contract, providing technical advice or clarification of the statement of work; milestones to be met within the general terms of the contract or specific subtasks of the contract. The COR is the point of contact through whom the contractor can relay questions and problems of a technical nature to the contracting officer.

Monitor contractor's performance and progress under the contract. If this observation discloses inefficient or wasteful methods being used, the COR shall be responsible for taking reasonable and timely action to alert the

contractor and the PCO to the situation. Furthermore, the COR shall promptly advise the PCO of any observed continuous and/or substantial deficiencies in the contractor's performance or other instances of noncompliance with contract terms or conditions. Enclosure (5) is the surveillance plan to be used by the COR to monitor contractor performance. Deviation is permitted with the approval of the PCO.

Promptly issue a Contract Discrepancy Report (CDR), Enclosure (5), to the contractor to document discrepant performance. Obtain the contractor's response to the CDR and evaluate the acceptability of the response. Forward the CDR, contractor response, and evaluation to NAVMEDLOGCOM, Code 07.

Promptly forward all change proposals submitted by the contractor to the PCO along with a recommendation as to whether the proposed change should be incorporated into the contract. If requested, evaluate the contractor's change proposal for technical acceptability.

Monitor and verify healthcare workers' shifts. Keep records of surveillance and compare the records with the DD250 submitted by the contractor. Use this information as a tool in evaluating contractor invoices.

Inspect and/or accept the services as the official government representative. Certify the contractor's invoices.

Reserved

Be fully cognizant of the invoicing clause and process DD250s in a timely manner to ensure that prompt payment due date are met. Copies of the DD250s shall be promptly forwarded to NAVMEDLOGCOM Code 02 and accompanied by a copy of the contractor's invoice.

Immediately alert the PCO and the ACO of any unusual performance problems and technically monitor the agreed upon recovery plan. If situations arise that create a question, obtain advice from the PCO and/or ACO, as appropriate.

Forward, within 15 days after the end of each month, any surveillance items that are unsatisfactory together with the applicable documentation and CDR(s).

Continuously monitor the quantity of services provided under each line item. Advise the PCO if it appears that service quantities may be expended before the end of the performance period.

Perform administrative duties that include maintaining files in support of all actions performed in the capacity of COR and responding to all contract related correspondence in a timely manner. Contract files shall include a copy of the contract, all modifications, invoices, DD250 Form, surveillance reports, CDRs, contract-related correspondence, contract log or diary, PHONCON records, and meeting minutes.

Take the necessary steps to ensure that when government property is furnished to the contractor, it is furnished in a timely manner and in proper condition for use. Maintain adequate inventory and disposition records in conjunction with the ACO for all Government furnished property and ensure that property is returned or that material has been consumed in the performance of work.

Read and comply with all applicable instructions and procedures on standards of conduct and conflict of interest.

Ensure that the contractor receives copies of all regulations and/or directives, which are considered appropriate to the services being provided.

Complete the "Interim Report on Contractor's Performance" monthly or as required by the PCO. Enclosure 5 provides the format for this report.

Perform other duties, specific to the contract, as may be incorporated into the contract document.

f. Technical Assistant (TA). Duties that may be assigned to the TA include:

- (1) Perform surveillance and identify contractor deficiencies to the COR.
- (2) Review contract deliverables, recommend acceptance/rejection, and provide the COR with documentation to support the recommendation.
- (3) Assist in preparing the final report on contractor performance for the applicable contract in accordance with the format and procedures prescribed by the COR.
- (4) Identify contractor noncompliance with reporting requirements to the COR.
- (5) Evaluate the contractor's proposals and identify potential problem areas to the COR.
- (6) Provide the COR with timely input regarding technical clarifications for the statement of work, possible technical direction to provide the contractor, and recommend corrective action.
- (7) Provide detailed written reports of any trip, meeting, or conversation to the COR subsequent to any interface between the TA and the contractor.

#### Enclosures

Documentation Form for Contract Administration Plan  
Sample COR Nomination Letter  
Sample ACOR Nomination Letter  
Sample TA Appointment Letter  
Surveillance Plan/Interim Report on Contractor's Performance



## DOCUMENTATION FORM FOR CONTRACT ADMINISTRATION PLAN – PART I

Reference: (a) NAVSUPINST 4330.7

Due to the nature of the effort described in requisition number \_\_\_\_\_ for Radiology services, specialized technical expertise is needed to ensure satisfactory Contract performance. In accordance with reference (a), the Following information is provided for use in developing the Contract Administration Plan (CAP) for the resulting contract.

	YES	NO	REMARKS
What type of service is to be acquired?			
Contractor Support Services (CSS) (See NAVSUPINST 5265.5)	_____	<u>X</u> _____	
Engineering and Technical Services (CETS) See SECNAVINST 4350.8C)	_____	<u>X</u> _____	
Commercial Activity (CA) (See OPNAVINST 4860.6C)	_____	<u>X</u> _____	
Blue Collar/Housekeeping Grounds Maintenance (Public Works Functions)	_____	<u>X</u> _____	
Mess Attendant Services (See NAVSUPINST 4061.8C)	_____	<u>X</u> _____	
ADP Services (See SECNAVINST 5236.2A)	_____	<u>X</u> _____	
Commercial Industrial Services See NAVSEA T0300-AA-MMI-D10/ CIS Manual	_____	<u>X</u> _____	
Personal Services	<u>X</u> _____	_____ <u>AGENCY</u>	
i. Other (specify):	_____	<u>X</u> _____	
What areas of the effort require specific technical expertise to ensure efficient contract administration?			
a. Monitoring contractor performance	<u>X</u> _____	_____	
b. Technical guidance to contractor during performance	_____	<u>X</u> _____	
c. Inspection criteria/determination of acceptability	<u>X</u> _____	_____	
d. Drafts of reports/deliverables	_____	<u>X</u> _____	
e. Special personnel coordination Review for technical necessity	<u>X</u> _____	<u>X</u> _____	<u>CREDENTIALS</u> f.
of direct costs as submitted on invoice voucher	_____	_____	
g. Other (Specify)	<u>X</u> _____	_____	<u>CONTRACT SURVEILLANCE</u>

Enclosure (1) Page 1 of 4

What in-house expertise is available to assist in the contract administration?

YES NO REMARKS

a. Project Manager (Name & Position)	<u>X</u> _____	_____	
b. Ordering Officer (Specify limitation/restrictions)	_____	<u>X</u> _____	
c. Technical Specialist	<u>X</u> _____	_____	
d. Contracting Officer Representative (COR)	<u>X</u> _____	_____	

Attach nomination letter.

e. Other (Specify):

X          

TECHNICAL  
ASSISTANT

Where will the contractor be required to perform?

a. On Government installation

X          

b. Contractor's site

          X

c. Various locations (Specify)

          X

        
        
      

FOR CONTRACTS WHERE ORDERING IS REQUIRED, CONTINUE WITH THE FOLLOWING:

Who will prepare the definitized SOW?

a. Technical Specialist

          X

b. COR

          X

c. Various individuals for COR

          X

d. Various individuals for Ordering  
Officer

          X

        
        
        
      

e. Other (Specify)

X          

CODE 07  
W/COR/TA

Who will provide the appropriate accounting data?

NOTE: Submit on DD Form 2276 -- REQUIRING ACTIVITY/COR

Who will prepare the INDEPENDENT Government estimate?

a. COR

X          

b. Other (Specify)

          X

        
          CODE 07

The ordering officer will request a proposal for an order if one is needed. -- N/A

The ordering officer will review the proposal. -- N/A

The ordering officer will issue the delivery order. -- N/A

Who will inspect the services? -- COR AND TECHNICAL ASSISTANT

Who will accept the services on behalf of the Government? -- COR

What type of funding is to be provided? -- \_\_\_\_\_

NOTE: The Ordering Officer may be the PCO, but in no case shall the COR perform the duties of Ordering Officer.

The above responses describe the extent of expertise and availability within this activity. They are to be considered by the PCO in developing the Contract Administration Plan (CAP). I agree that successful contract Administration will require the expertise available at this activity.

SIGNATURES

DATE

Prepared by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Commanding Officer

Enclosure (1) Page 3 of 4

DOCUMENTATION FORM FOR CONTRACT ADMINISTRATION PLAN – PART II

Reference: NAVSUPINST 4330.7

Who is the Government's point of contact responsible for the following:

Solicitation information/questions CONTRACTING OFFICER

Pre-award information CONTRACTING OFFICER

Technical questions before award CONTRACTING OFFICER

Technical questions after award COR/CONTRACTING OFFICER

Post award conference CONTRACTING OFFICER

Authority to begin performance CONTRACTING OFFICER

Authority to proceed in an emergency CONTRACTING OFFICER

Monitoring the services performed COR/CONTRACTING OFFICER

Monitoring the direct cost of labor, materials, travel, etc. on other than firm fixed priced contracts N/A

Monitoring of indirect costs on other than firm fixed priced contracts N/A

Monitoring of contractor's labor relations CONTRACTING OFFICER

Inspection of services COR/TA

Acceptance of services COR

Subcontract approval CONTRACTING OFFICER

Travel authorization TBD

Overtime authorization, if allowed in contract N/A

Monitoring of security requirements TBD

Government furnished property/material TBD

Other special requirements TBD

2. Are there "minimum" and "maximum" designated hours, orders, quantities, etc? If yes, who will monitor to ensure the maximum is not exceeded and the minimum is ordered? -- CONTRACTING OFFICER

Are there multiple awards? -- YES

SAMPLE COR NOMINATION LETTER

From: Commanding Officer, \_\_\_\_\_

To: Contracting Officer, \_\_\_\_\_

Subj: NOMINATION OF CONTRACTING OFFICER'S REPRESENTATIVE (COR)

Ref: (a) NAVSUPINST 4205.3B

Per reference (a), I hereby nominate \_\_\_\_\_ as the COR for the contract resulting from requisition number \_\_\_\_\_ for \_\_\_\_\_ services at \_\_\_\_\_.

\_\_\_\_\_ is qualified to perform the COR duties.

3. \_\_\_\_\_ possesses the technical knowledge and project or program office expertise required.

4. \_\_\_\_\_ title, code, business address, and phone number are: \_\_\_\_\_.

5. \_\_\_\_\_ has graduated from the Navy approved COR training within the last 3 years.

Place of training: \_\_\_\_\_

Dates of training: \_\_\_\_\_

6. The performance rating elements for \_\_\_\_\_ will (will not) include the COR function (if not, provide rationale).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Commanding Officer

COR Acknowledgement:

I have reviewed and understand my nomination and the duties, responsibilities, and limitations of the COR function.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
COR Nominee

Contracting Officer Acceptance:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SAMPLE ALTERNATE COR NOMINATION LETTER

From: Commanding Officer, \_\_\_\_\_

To: Contracting Officer, \_\_\_\_\_

Subj: NOMINATION OF ALTERNATE CONTRACTING OFFICER'S REPRESENTATIVE (COR)

Ref: (a) NAVSUPINST 4205.3B

Per reference (a), I hereby nominate \_\_\_\_\_ as the ACOR for the contract resulting from requisition number \_\_\_\_\_ for \_\_\_\_\_ services at \_\_\_\_\_.

\_\_\_\_\_ is qualified to perform the ACOR duties.

3. \_\_\_\_\_ possesses the technical knowledge and project or program office expertise required.

4. \_\_\_\_\_ title, code, business address, and phone number are: \_\_\_\_\_.

5. \_\_\_\_\_ has graduated from the Navy approved COR training within the last 3 years.

Place of training: \_\_\_\_\_

Dates of training: \_\_\_\_\_

6. The performance rating elements for \_\_\_\_\_ will (will not) include the COR function (if not, provide rationale).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Commanding Officer

ACOR Acknowledgement:

I have reviewed and understand my nomination and the duties, responsibilities, and limitations of the ACOR function.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
ACOR Nominee

Contracting Officer Acceptance:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Enclosure (3) Page 1 of 1

## SAMPLE TA APPOINTMENT LETTER

From: Commanding Officer or designee of requiring activity  
To: TA

Subj: APPOINTMENT AS TECHNICAL ASSISTANT (TA) TO THE CONTRACTING OFFICER'S REPRESENTATIVE (COR)

Ref: (a) NAVSUPINST 4205.3B, subj: Contracting Officer's Representative (COR)

Pursuant to reference (a), you are hereby appointed as a technical assistant (TA) to Contracting Officer's Representative (COR) for:

Contract Number: \_\_\_\_\_

Contractor: \_\_\_\_\_

COR: \_\_\_\_\_

As TA, you are assigned to provide technical assistance and support to the COR in the administration of the contract described above. You may assist the COR in executing assigned inspection and monitoring duties; however, you may not provide any technical direction or clarification directly to the contractor. Any need for technical direction or clarification should be brought to the attention of the COR for appropriate action. You are to perform your duties in accordance with reference (a) and any amplifying instructions provided herein.

In accomplishing your duties as a s TA you are cautioned to carefully monitor your behavior/actions to ensure that the contract does not become a personal services contract through your actions. (see FAR 37.1 and DFARS 237.1)

You are not authorized, either by this letter, or by reference (a), to take any action, either directly or indirectly, that could result in a change in the cost/price, quantity, quality, place of performance, delivery schedule, or any other terms or conditions of the contract (or task/delivery order). You may be held personally liable for any unauthorized acts. Whenever there is the potential that discussions may impact any of the areas described above, immediately stop discussions and notify the COR.

Your specific duties are as follows: (this section of the TA letter should be tailored to address the specific duties the COR wants the TA to perform. The following are examples of duties that may be assigned to the TA.)

Identify contractor deficiencies to the COR.

Review contract/task/delivery order deliverables, recommend acceptance/rejection, and provide the COR with documentation to support the recommendation.

Assist in preparing the final report on contractor performance for the applicable contract/task/delivery order in accordance with the format and procedure prescribed by the COR.

Identify the contractor noncompliance with reporting requirements to the COR.

Evaluate the contractor's proposals for specific task/delivery orders and identify problems/areas of concern/ issues to be discussed during negotiations to the COR.

Review contractor status and progress reports, identify deficiencies to the COR, and provide the COR with recommendations regarding acceptance, rejection, and/or Government technical clarification requests.

Review invoices for the appropriate mix of types and quantities of labor, materials, and other direct costs, and provide the COR with recommendations to facilitate COR certification of the invoice.

Provide the COR with timely input regarding technical clarifications for the statement of work, possible technical direction to provide the contractor, and recommend corrective actions.



Provide detailed written reports of any trip, meeting, or conversation to the COR subsequent to any interface between the TA and the contractor

\_\_\_\_\_  
Commanding Officer (or authorized representative)

\_\_\_\_\_  
TA Signature (which constitutes acceptance  
of the appointment and conditions thereof )

\_\_\_\_\_  
Date

( The TA shall retain one copy of this letter, signed by both parties, provide one copy to the contracting officer (ordering officer) for retention in the contract (task/delivery order) file, one copy to the COR for retention in the COR's contract file and one copy to the initiating official. Distribution to be completed within ten (10) days of receipt.)

NAVAL MEDICAL LOGISTICS COMMAND  
FORT DETRICK, FREDERICK, MD

SURVEILLANCE PLAN FOR NAVAL MEDICAL CENTER PORTSMOUTH, VA  
FOR RADIOLOGY SERVICES

CONTRACT NUMBER   CONTRACTOR

CONTRACT INFORMATION TO BE INCORPORATED AT THE TIME OF CONTRACT AWARD.

SURVEILLANCE PLAN FOR RADIOLOGY SERVICES  
AT NAVAL MEDICAL CENTER PORTSMOUTH, VA

1. INTRODUCTION

1.1. Purpose. This surveillance plan has been developed to aid the Contracting Officer's Representative (COR) in providing effective and systematic surveillance of all aspects of this contract.

1.2. Objective. The objective of this surveillance plan is to ensure that the contractors are complying with the specifications of the contract and providing quality healthcare services to eligible beneficiaries.

1.3. Scope. This plan applies to the NAVAL MEDICAL CENTER, Portsmouth, VA.. These is a personal services contract.

2. RESPONSIBILITIES

2.1. The Naval Medical Logistics Command (NAVMEDLOGCOM) Acquisition Management Department (Code 02), Ft. Detrick, Contracting Officer (KO) is responsible for negotiating all modifications to contract terms, conditions or amounts.

2.2. NAVMEDLOGCOM Healthcare Support Department (Code 07) serves as the technical agent for coordinating issues among the KO and the Medical Treatment Facility (MTF), and the COR. NAVMEDLOGCOM reviews the results of the COR's contract surveillance and provides feedback to the COR and recommendations to the KO. NAVMEDLOGCOM provides technical support to the COR and the KO in preparing modifications. NAVMEDLOGCOM tabulates statistical data on contractor invoices.

2.3. The MTF, Naval Medical Center Portsmouth, VA is responsible for reviewing and approving all correspondence submitted by the COR to NAVMEDLOGCOM.

2.4. The COR is responsible for assuring contractor performance through audit, documentation and liaison with the KO. The COR shall ensure that copies of all contractor correspondence and NAVAL MEDICAL CENTER/COR responses are provided to the KO. The COR must observe the following cautions and limitations:

2.4.1. Do not request or direct the contractor to do anything that is not expressly stated in the contract.

2.4.2. Do not attempt to control contractor efforts except as specifically authorized in the contract.

2.4.3. Do not make suggestions or comments that the contractor could construe as authority to proceed on work not specified in the contract.

2.4.4. Do not request changes that add work or objectives not within the scope of the contract. Seek the advice of the KO.

2.4.5. Do not accidentally generate a basis for a contractor claim. Communicate with the contractor in a timely manner.

2.4.6. Exercise diligence in monitoring and documenting the contractor's performance. When in doubt about any aspect of the contract specifications or the contractor's performance, seek the advice of the KO or the NAVMEDLOGCOM analyst.

2.4.7. Bring to the attention of the KO any extraordinary action on the part of the contractor, i.e., any performance outside the scope of the contract.

3. INSPECTION METHODS.

3.1. General. There are several methods that serve as means for inspection of contractor's performance. Some methods are more appropriate than others and the COR may utilize any or all of these inspection methods. Inspection, along with documentation, is vital to ensure and maintain contractor compliance with contract requirements.

3.2. Interim Report on Contractor(s) Performance. This report (Enclosure 5), allows for an ongoing review of the contractors' performance. The COR will complete the report on a monthly basis, or as directed by the KO and submit it to the KO by the 10<sup>th</sup> day of the following month. The COR shall solicit input from the various sites where services are performed by the contractor(s) in order to ensure that contractor performance is in compliance with the contract. This report shall serve as the basis for determining the contractors' performance as it relates to the award of future TOPRs and contracts. Additionally, the report satisfies the requirement for ensuring contractor compliance with the specifications of the contract.

3.3. Customer Complaints. Customer complaints are a means of documenting certain kinds of service problems. The COR will coordinate efforts to acquire and document these complaints. Customer complaints are seldom used to reject a service, but can be used as further evidence of unsatisfactory performance. To be an effective tool, customer complaints must be documented. When the performance appears to be satisfactory, customer complaints may indicate the need for further surveillance. The COR shall use the MTF's standard Customer Complaint System for processing customer complaints.

#### 4. TIME FRAMES FOR MONITORING PERFORMANCE REQUIREMENTS.

4.1. There are several different time frames for monitoring performance requirements of the contract. Depending upon the specific performance requirement, the COR will monitor activities on a one-time basis, a per occurrence basis, or an ongoing basis.

4.2. One-Time Activities. This type of performance requirement is generally monitored for initial or start-up activities, such as submission and verification of the ICFs and IPFs.

4.3. Per Occurrence Activities. This type of activity is one that is monitored at each occurrence. It is often an occurrence that is serious in nature and could place undue risk on patient care. It usually will require the COR to investigate the matter. Examples of these would include patient complaints, medication errors, or any incidents that resulted in disciplinary action that the DTF felt necessary to investigate.

4.4. Ongoing Activities. This type of performance requirement is one that must be continuously monitored throughout the contract as the requirement itself is ongoing. Ongoing activities will be reported in the Interim Report on Contractor(s) Performance.

#### 5. DOCUMENTATION.

5.1. General. The need for adequate documentation of COR interface with the contractor cannot be overemphasized. CORs should understand these procedures, which are described in FAR Part 33.2. CORs should remember that the documentation prepared by the COR will be the primary evidence used by the Government in any claims actions and that in such allegations, it is the Government that has the burden of proof. This documentation must be thorough, accurate and complete.

5.2. It is important to maintain a record of other interaction between the COR and the contractor which reflects normal hospital operations or services required by the contract. Examples may include schedule submission, fill rates, feedback on contractor credentialing actions, substitution procedures for health care workers, etc. Examples such as these may or may not be part of the monthly surveillance, but the COR's ability to reconstruct events or the flow of information will be important if disagreements arise as to the quality or timeliness of contract services.

5.3. Documentation may include Contract Discrepancy Reports (CDRs), minutes of meetings, annotations on reports, letters, memoranda, etc. Results of inspections that identify unsatisfactory contractor performance must be furnished to the KO for review, comment, and corrective action as appropriate. (See Attachment I)

5.4. All inspection documentation related to contract performance is an integral part of the contract file and must be stored and maintained accordingly. The COR should maintain a reading file of all correspondence and pertinent documentation.

## 6. PROCEDURES.

6.1. At the end of each month bi-weekly period of contract performance, the contractor will present the COR with an invoice (Material Inspection and Receiving Report, DD Form 250) and a completed Certificate of Performance (contract Section J, Attachment I). The COR will inspect the invoice and certificate to ensure that they accurately reflect the numbers of hours that the contractor worked, but will not accept (sign) the invoice or certificate if there are any inaccuracies.

6.2. If the COR disagrees with the numbers of hours worked for that billing period, the COR shall attempt to promptly resolve the discrepancy with the contractor. The COR shall return the invoice with a memorandum to the contractor, rejecting the invoice as "improper". The memorandum shall state the quantity which the COR considers to be correct. A copy of the invoice and the memorandum shall be retained by the COR. The COR shall encourage the contractor to re-invoice for the correct number of hours so that it can be certified correctly. Significant or recurring quantity discrepancies, or failure of the contractor to submit a revised invoice for a billing period, shall be brought to the attention of the KO and NAVMEDLOGCOM.

## 7. CONTRACT DISCREPANCY REPORTS (CDRs)

7.1. In the instances where the contractor's performance takes exception to the contract and/or is unacceptable, the COR will issue a CDR to NAVMEDLOGCOM (Code 07) for review and comment.

7.2. Ensure that all inspection data is attached. Code 07 cannot be expected to respond to performance deficiencies that are not clearly and specifically identified. Code 07 shall forward the CDR to the KO who shall place a cover memorandum on the CDRs to the contractor and shall specify that the contractor has three working days to respond in writing to the KO.

7.3. Upon receipt of the CDR package from the contractor, the KO, Code 07 and the COR shall review the contractor comments and give careful, objective consideration to the facts and mitigating circumstances documented in the response. Code 07 shall coordinate with the COR and make a final recommendation on the acceptability of contractor performance and note it on the CDR. Code 07 and the COR shall state why the contractor's response does or does not have merit. The COR shall attach additional sheets if necessary to document findings and recommendations.

7.4. The COR shall forward copies of each completed CDR, including final recommendations to the contractor and to the KO via Code 07.

7.5. Code 07 will review CDRs and the Report on Contractor's Performance and will advise the COR of the need for further documentation. Code 07 will then forward the documentation to the KO with recommendations for action.

INTERIM REPORT ON CONTRACTOR'S PERFORMANCE

COR/TECHNICAL LIAISON: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

REPORT PREPARED BY: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

REPORTING PERIOD from: \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yy)

to : \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yy)

PART 1 - NEW TASK ORDERS

- a) Were any new task orders started during the reporting period?  
\_\_\_\_ Yes \_\_\_\_ No. If "Yes", identify the contractor(s) and the type of services provided:

---

---

---

---

---

(If no new services began during this reporting period, proceed to Part 2)

- b) Did services commence on time? \_\_\_\_ Yes \_\_\_\_ No  
Identify the contractor(s) and explain any delays: \_\_\_\_\_

---

---

---

- c) Was credentialing of new personnel required? \_\_\_\_ Yes \_\_\_\_ No  
If "Yes", were credentialing packages received in the time frames dictated by the contract? \_\_\_\_ Yes \_\_\_\_ No  
If "No", was the delay on the part of the Contractor? \_\_\_\_ Yes \_\_\_\_ No  
Explain any delays and identify the contractor(s): \_\_\_\_\_

---

---

---

---

- d) Were credentials packages complete? \_\_\_\_ Yes \_\_\_\_ No  
Explain any omissions and identify the contractor(s): \_\_\_\_\_

---

---

---

---

PART 2 - PROVISION OF SERVICES, HEALTH CARE WORKERS (HCWs)

a) Were all services provided as dictated by the terms of the contract? \_\_\_\_ Yes \_\_\_\_ No. If "No", indicate the type of service, contractor(s), and provide the dates and times where services were not provided:

---

---

---

---

b) Were any Occurrence Reports or patient complaints received during the reporting period? \_\_\_\_ Yes \_\_\_\_ No. If "Yes", identify the contractor(s) and describe the nature of the complaints:

---

---

---

---

Were the problems resolved? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain:

---

---

---

---

c) Was any Leave Without Pay taken? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain:

---

---

---

---

d) Were there any indications that HCWs were abusing leave? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain:

---

---

---

---

e) Were all HCWs on time for work? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain:

---

---

f) Was leave requested in accordance with the terms of the contract?  
\_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---

g) Did the HCWs interact and take direction in compliance with the contract, professional clinical standards and accepted protocol? \_\_\_\_ Yes \_\_\_\_ No.  
Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---

h) Was HCW productivity and quality of services comparable to that of other HCWs assigned the same scope of service? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---

i) Did HCWs obey all facility and department regulations in a manner to preclude waste of utilities? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---

j) Did any HCWs abuse Government facilities or assets, to include abuse of telephone/fax and internet communications? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---

### PART 3 - PROVISION OF SERVICES, CONTRACTORS

a) Did any HCWs indicate they were experiencing pay problems with the contractor? \_\_\_\_ Yes \_\_\_\_ No.  
Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---



b) Did any HCWs indicate problems with benefits provided by the contractor, i.e., medical/dental insurance, etc.? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain:

---

---

---

---

c) Were any substitutions of contract personnel made during the reporting period? \_\_\_\_ Yes \_\_\_\_ No. If "yes", were substitutions made in accordance with the terms of the contract? Identify the contractor(s) and explain:

---

---

---

d) Was the contractor responsive to Government requests for information? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ NA. Identify the contractor(s) and explain:

---

---

---

---

e) Were all health care worker maintenance requirements (licensure, BLS, certifications, etc.) kept current expire during the reporting period? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---

f) Were credentials packages up to date during the reporting period? Were all credentials updates provided in a timely manner? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ NA. Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---

---

g) Were any other performance problems experience with either the contractor or the HCWs during the reporting period? \_\_\_\_ Yes \_\_\_\_ No. Identify the contractor(s) and explain: \_\_\_\_\_

---

---

---

---

CONTRACTOR DISCREPANCY REPORT

CONTRACT NO.:	MONTH/YR:
TO:	FROM:
DISCREPANCY (INCLUDE REFERENCE)	
SIGNATURE OF COR:                      DATE:	
TO:	FROM:
CONTRACTOR RESPONSE AS TO CAUSE AND CORRECTIVE ACTION TAKEN	
SIGNATURE OF CONTRACTORS REP:                      DATE:	
GOVERNMENT COMMENT ON RESPONSE	
SIGNATURE OF COR:                      DATE:	